

TASK ORDER 47QFCA21F0058

Modification P00006

Operational Planning, Implementation, and Assessment Services (OPIAS)

in support of:

Department of Defense (DoD), United States Central Command (USCENTCOM)



Issued to:

Peraton, Inc., Contract Number GS00Q14OADU117

**General Services Administration One Acquisition Solution for Integrated Services Multiple
Award Indefinite Delivery/Indefinite Quantity – Pool 1 Contract**

Conducted under Federal Acquisition Regulation (FAR) 16.505

Issued by:

**The Federal Systems Integration and Management Center (FEDSIM)
1800 F Street, NW (QF0B)
Washington, D.C. 20405**

October 6, 2021

FEDSIM Project ID: 47QFCA21Z1116

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

B.1 GENERAL

The work shall be performed in accordance with all Sections of this Task Order (TO) and the contractor's basic contract, under which the resulting TO will be placed. This One Acquisition Solution for Integrated Services (OASIS) TO falls under Pool 1 Unrestricted.

B.2 CONTRACT ACCESS FEE (CAF)

The General Services Administration's (GSA) operating costs associated with the management and administration of this contract are recovered through a CAF. In accordance with the OASIS basic contract, the CAF shall be 0.1 percent total TO value. This TO shall have a separate Contract Line Item Number (CLIN) to cover this access fee, and this CAF shall be obligated at TO Award (TOA).

B.3 ORDER TYPES

The contractor shall perform the effort required by this TO on the following basis:

- a. Cost-Plus-Award-Fee (CPAF)
 1. Mandatory Labor CLINs 0001, 1001, 2001, 3001, and 4001.
 2. Optional Labor CLINs 0002, 1002, 2002, 3002, and 4002.
- b. Cost-Plus-Fixed-Fee (CPFF)
 1. Messaging and Other Related Costs CLINs 0005, 1005, 2005, 3005, and 4005.
- c. Cost Reimbursement CLINs:
 1. Long-Distance Travel CLINs 0003, 1003, 2003, 3003, and 4003.
 2. Materials and Equipment CLINs 0004, 1004, 2004, 3004, and 4004.
 3. ODCs CLINs 0006, 1006, 2006, 3006, and 4006.
 4. Contract Access Fee (CAF) CLINs 0007, 1007, 2007, 3007, and 4007.

B.4 SERVICES AND PRICES/COSTS

Long-distance travel is defined as travel over 50 miles from the contractor's duty station and/or assigned place of performance. Local travel will not be reimbursed.

The following abbreviations are used in this price schedule:

CAF	Contract Access Fee
CLIN	Contract Line Item Number
CPAF	Cost-Plus-Award-Fee
NTE	Not-to-Exceed
ODC	Other Direct Cost

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

B.4.1 BASE PERIOD:

MANDATORY CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
0001	Labor (Tasks 1-6)	(b) (4)		\$48,167,728

OPTIONAL CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
0002	Optional Labor (Tasks 1-6)	(b) (4)		\$7,225,427

MANDATORY CPFF MESSAGING AND OTHER RELATED COSTS

CLIN	Description	Cost	Fixed Fee	Total CPFF
0005	Messaging and Other Related Costs Including Indirect Handling Rate (b) (4)	(b) (4)		\$106,000,000

COST-REIMBURSEMENT TRAVEL, MATERIALS AND EQUIPMENT, AND ODC CLINs

CLIN	Description		Total NTE Price
0003	Long-Distance Travel Including Indirect Handling Rate (b) (4)	NTE	\$4,500,000
0004	Materials and Equipment Including Indirect Handling Rate (b) (4)	NTE	\$7,500,000
0006	ODCs Including Indirect Handling Rate (b) (4)	NTE	\$20,000,000

CAF

CLIN	Description		Total Ceiling Price
0007	CAF	NTE	\$193,393

TOTAL CEILING BASE PERIOD CLINs:

\$193,586,548

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

B.4.2 FIRST OPTION PERIOD

MANDATORY CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
1001	Labor (Tasks 1-6)	(b) (4)		(b) (4)

OPTIONAL CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
1002	Optional Labor (Tasks 1-6)	(b) (4)		(b) (4)

MANDATORY CPFF MESSAGING AND OTHER RELATED COSTS

CLIN	Description	Cost	Fixed Fee	Total CPFF
1005	Messaging and Other Related Costs Including Indirect Handling Rate (b) (4)	(b) (4)		(b) (4)

COST-REIMBURSEMENT TRAVEL, MATERIALS AND EQUIPMENT, and ODC CLINs

CLIN	Description		Total NTE Price
1003	Long-Distance Travel Including Indirect Handling Rate (b) (4)	NTE	\$4,500,000
1004	Materials and Equipment Including Indirect Handling Rate (b) (4)	NTE	\$7,500,000
1006	ODCs Including Indirect Handling Rate (b) (4)	NTE	\$20,000,000

CAF

CLIN	Description		Total Ceiling Price
1007	CAF	NTE	(b) (4)

TOTAL CEILING FIRST OPTION PERIOD CLINs:

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

B.4.3 SECOND OPTION PERIOD

MANDATORY CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
2001	Labor (Tasks 1-6)	(b) (4)		(b) (4)

OPTIONAL CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
2002	Optional Labor (Tasks 1-6)	(b) (4)		(b) (4)

MANDATORY CPFF MESSAGING AND OTHER RELATED COSTS

CLIN	Description	Cost	Fixed Fee	Total CPFF
2005	Messaging and Other Related Costs Including Indirect Handling Rate (b) (4)	(b) (4)		(b) (4)

COST-REIMBURSEMENT TRAVEL, MATERIALS AND EQUIPMENT, and ODC CLINs

CLIN	Description		Total NTE Price
2003	Long-Distance Travel Including Indirect Handling Rate (b) (4)	NTE	\$4,500,000
2004	Materials and Equipment Including Indirect Handling Rate (b) (4)	NTE	\$7,500,000
2006	ODCs Including Indirect Handling Rate (b) (4)	NTE	\$20,000,000

CAF

CLIN	Description		Total Ceiling Price
2007	CAF	NTE	(b) (4)

TOTAL CEILING SECOND OPTION PERIOD CLINs:

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

B.4.4 THIRD OPTION PERIOD

MANDATORY CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
3001	Labor (Tasks 1-6)	(b) (4)		(b) (4)

OPTIONAL CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
3002	Optional Labor (Tasks 1-6)	(b) (4)		(b) (4)

MANDATORY CPFF MESSAGING AND OTHER RELATED COSTS

CLIN	Description	Cost	Fixed Fee	Total CPFF
3005	Messaging and Other Related Costs Including Indirect Handling Rate (b) (4)	(b) (4)		(b) (4)

COST-REIMBURSEMENT TRAVEL, MATERIALS AND EQUIPMENT, and ODC CLINs

CLIN	Description		Total NTE Price
3003	Long-Distance Travel Including Indirect Handling Rate (b) (4)	NTE	\$4,500,000
3004	Materials and Equipment Including Indirect Handling Rate (b) (4)	NTE	\$7,500,000
3006	ODCs Including Indirect Handling Rate (b) (4)	NTE	\$20,000,000

CAF

CLIN	Description		Total Ceiling Price
3007	CAF	NTE	(b) (4)

TOTAL CEILING THIRD OPTION PERIOD CLINs:

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

B.4.5 FOURTH OPTION PERIOD

MANDATORY CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
4001	Labor (Tasks 1-6)	(b) (4)		(b) (4)

OPTIONAL CPAF LABOR CLIN

CLIN	Description	Cost	Award Fee	Total CPAF
4002	Optional Labor (Tasks 1-6)	(b) (4)		(b) (4)

MANDATORY CPFF MESSAGING AND OTHER RELATED COSTS

CLIN	Description	Cost	Fixed Fee	Total CPFF
4005	Messaging and Other Related Costs Including Indirect Handling Rate (b) (4)	(b) (4)		(b) (4)

COST-REIMBURSEMENT TRAVEL, MATERIALS AND EQUIPMENT, and ODC CLINs

CLIN	Description		Total NTE Price
4003	Long-Distance Travel Including Indirect Handling Rate (b) (4)	NTE	\$4,500,000
4004	Materials and Equipment Including Indirect Handling Rate (b) (4)	NTE	\$7,500,000
4006	ODCs Including Indirect Handling Rate (b) (4)	NTE	\$20,000,000

CAF

CLIN	Description		Total Ceiling Price
4007	CAF	NTE	(b) (4)

TOTAL CEILING FOURTH OPTION PERIOD CLINs:

GRAND TOTAL CEILING ALL CLINs:

\$979,290,295

B.5 SECTION B TABLES

B.5.1 LABOR OUTSIDE THE CONTINENTAL UNITED STATES (OCONUS)

OCONUS is defined as other than the 48 adjoining states plus the District of Columbia (D.C.). The United States (U.S.) Department of State's (DoS) Bureau of Administration, Office of Allowances, publishes report indexes of living costs abroad, per-diem rate maximums, quarter's allowances, hardship differentials, and danger pay allowances. The Department of State Standardized Regulations (DSSR) is the controlling regulation for allowances and benefits available to all U.S. Government civilians assigned to foreign areas.

Contractor personnel assigned to foreign areas may receive the allowances and benefits detailed in Section H.15.1 but shall not receive allowance and benefits in excess of those identified in the DSSR.

Where costs are not specifically addressed in the DSSR and Section H.15.1, the Government may reimburse the contractor for all reasonable, allowable, and allocable costs in accordance with Federal Acquisition Regulation (FAR) 31, Contract Cost Principles and Procedures, and other applicable agency-specific regulatory supplements. The Federal Systems Integration and Management Center (FEDSIM) Contracting Officer (CO) and FEDSIM Contracting Officer's Representative (COR) will determine if costs are reasonable, allowable, and allocable.

B.5.2 INDIRECT/MATERIAL HANDLING RATE

Long-Distance Travel, Materials and Equipment, Messaging and Other Related Cost and ODCs, and costs incurred may be burdened with the contractor's indirect/material handling rate in accordance with the contractor's disclosed practices, provided that the basic contract does not prohibit the application of indirect rate(s) on these costs.

- a. If no indirect/material handling rate is allowable in accordance with the contractor's disclosed practices, no indirect/material handling rate shall be applied to or reimbursed on these costs.
- b. If no rate is specified in the schedule of prices above, no indirect rate shall be applied to or reimbursed on these costs.

The indirect handling rate over the term of the TO shall not exceed the rate specified in the schedule of prices above.

B.5.3 DIRECT LABOR RATES

Labor categories shall be mapped to existing OASIS labor categories.

Service Contract Labor Standards (SCLS) per FAR 22.10 does not apply to this TO. The principal purpose of this TO is not to furnish services through the use of service employees. The labor categories for this TO are considered bona fide executive, administrative, professional, and exempt from the SCLS. The TO does not include wage determinations or all applicable clauses for labor categories subject to the SCLS.

The Contractor may deviate from the Junior, Journeyman, Senior, and Subject Matter Expert (SME) definitions in Section J.1. of the OASIS master contract, as long as the Contractor clearly identifies the deviation and notifies the Contracting Officer and FEDSIM Contracting Officer

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

Representative reasonably in advance prior to execution. Deviations are only applicable to non-Key Personnel. Additionally, the following qualification substitution chart applies.

Bachelor's Degree	6 years' work experience may be substituted for a Bachelor's Degree	Associate's Degree plus 4 years' work experience may be substituted for a Bachelor's Degree
Master's Degree	12 years' work experience may be substituted for a Master's Degree	Bachelor's Degree plus 8 years' work experience may be substituted for a Master's Degree
Doctorate's Degree	20 years' work experience may be substituted for a Doctorate's Degree	Bachelor's Degree plus 16 years' work experience, or a Master's Degree plus 12 years work experience may be substituted for a Doctorate's Degree

B.5.4 CLIN X001 – MANDATORY CPAF LABOR

Provide the United States Central Command (USCENTCOM) and its initial mission partners (United States Africa Command (USAFRICOM) and United States Special Operations Command (USSOCOM)) with enhanced Information Operations (IO), Irregular Warfare (IW) operations, and to integrate Information- Related Capabilities (IRC) operations across relevant domains, environments, echelons, and geographic boundaries.

B.5.5 CLIN X002 – OPTIONAL CPAF LABOR

Provide unforeseen, ad hoc requirements or unplanned increases in workload that may arise under the scope of this TO in support of USCENTCOM and mission partners (e.g., United States Northern Command (USNORTHCOM), United States Indo-Pacific Command (USINDOPACOM), United States European Command (USEUCOM), United States Southern Command (USSOUTHCOM), and Federal Agencies). CLIN X002 Optional CPAF Labor will be unilaterally exercised at the Government's discretion through a written TO modification issued by the FEDSIM CO.

B.5.6 CLIN X005 – MESSAGING AND OTHER RELATED COSTS

Critical and related services being acquired in performance of the TO (e.g., media campaigns/platforms distribution/dissemination, surveys, and other messaging-related costs).

B.5.7 CLIN X006 – ODCs

Allowances as defined in Section B.5.1, except travel related, and in Section H.15.1 of the TO (e.g., Team House Support, Hardship and Danger Pay, Insurance, and other similar administrative costs).

B.6 INCREMENTAL FUNDING

B.6.1 INCREMENTAL FUNDING LIMITATION OF GOVERNMENT'S OBLIGATION

Incremental funding in the amount of **\$81,976,225.00** reflected in the TO Standard Form 30 and the Incremental Funding Chart in **Section J, Attachment C** - is currently allotted and available for payment by the Government. Additional incremental funding for these CLINs may be allotted and available for payment by the Government as the funds become available. The TO may be modified to add funds incrementally in accordance with FAR Clause 52.232-22, Limitation of Funds, which applies to this TO on a CLIN-by-CLIN basis and/or to separately

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

funded projects from multiple sources as specified per Section H.21 (Technical Direction Letters (TDLs)).

B.6.2 CPFF CLIN X005 – MESSAGING AND OTHER RELATED COSTS

When the work required under any CLIN is completed, and that work is within the total estimated cost shown above, the contractor shall be entitled to payment of fixed fee proportional to cost incurred for that CLIN. The contractor may present, with its monthly vouchers for costs, a fee voucher in an amount bearing the same percentage of fixed fee as the certification of incurred costs bears to the total estimated cost for each CLIN. However, in accordance with FAR 52.216-8, after payment of 85 percent of the fixed fee for the total TO, the FEDSIM CO may withhold further payment of fixed fee until a reserve shall have been set aside in an amount which the FEDSIM CO considers necessary to protect the interest of the Government. This reserve shall not exceed 15 percent of the total fixed fee or \$100,000, whichever is less.

B.7 AWARD FEE RESULTS REPORTING TABLE

The Award Fee Determination Plan (AFDP) establishes award fee (**Section J, Attachment D**).

SECTION C - PERFORMANCE WORK STATEMENT

C.1 BACKGROUND

IO and IW are categories of direct and indirect support operations for the U.S. military. According to Joint Publication 3-13, IO are described as the integrated employment of Electronic Warfare (EW), Computer Network Operations (CNO), Military Information Support Operations (MISO), Military Deception (MILDEC), and Operations Security (OPSEC), in concert with specified supporting and related capabilities, to influence, disrupt, corrupt, or usurp adversarial human and automated decision making while protecting the U.S.'s own. IO are actions taken to affect adversary information and information systems while defending one's own information and information systems.

Department of Defense Directive (DoDD) 3000.07 defines IW as the struggle among state and non-state actors for legitimacy and influence over the relevant population(s). IW can include any relevant DoD activity and operation such as counterterrorism, unconventional warfare, foreign internal defense, counterinsurgency, and stability operations that, in the context of IW, involve establishing or re-establishing order in a fragile state or territory.

Joint Publication 3-13 states IRCs are the tools, techniques, or activities that affect any of the three dimensions of the information environment. The joint force (means) employs IRCs (ways) to affect the information provided to or disseminated from the Target Audience (TA) in the physical and informational dimensions of the information environment to affect decision making.

Messaging, including IO and IW, involves providing information to foreign audiences to influence emotions, motives, objective reasoning, and ultimately the behavior of foreign governments, organizations, groups, and individuals to drive a desired effect. The current complex global Information Environment (IE) requires integrated and synchronized efforts to ensure efficacy. IO and IW rely on understanding of target audiences, communication pathways and platforms, human behavior and decision making, human networks and dependencies/support systems, and the complex and continually evolving operational environment.

C.1.1 PURPOSE

The purpose of this TO is to provide the USCENTCOM and its mission partners with TO management and technical expertise with IO in fulfilling its mission to direct and enable military operations and activities with allies and partners to increase regional security and stability in support of enduring U.S. interests. USCENTCOM and its mission partners are charged with integrated employment of IRC and IW during military operations, in concert with other lines of operation to influence, to disrupt, corrupt, or usurp the decision making of adversaries and potential adversaries while protecting U.S. interests.

This TO will provide USCENTCOM with Operational Planning, Implementation, and Assessment Services (OPIAS) to fulfill its missions and to counter threats to U.S. national security. The Government will utilize this TO as an opportunity for Combatant Commands (CCMD(s)) to take an enterprise approach to IO services to enhance parallel capabilities. As a result, the Government is looking to gain synergies and efficiencies over the life of the TO to increase the effectiveness of messaging efforts by improving consistency of U.S. Government messaging and content, integration of Information- Related Capabilities (IRC) and IW capabilities, and the coordination and synchronization of efforts.

SECTION C - PERFORMANCE WORK STATEMENT

C.1.2 AGENCY MISSION

The USCENTCOM is one of the eleven CCMDs. Its Area of Responsibility (AOR) spans more than four million square miles and is populated by more than 550 million people from 22 ethnic groups, speaking 18 languages with hundreds of dialects, and confessing multiple religions that transect national borders. The demographics in the AOR create opportunities for tension and rivalry.

The geography of the region consists of the intersection of three continents and globally vital commercial sea lanes, flight corridors, pipelines, and overland routes. The 20 nations of the AOR, which stretches from Northeast Africa across the Middle East to Central and South Asia, have forms of governance ranging across the political spectrum, including emerging democracies, hereditary monarchies, autocracies, and Islamist theocratic regimes.

The central region is among the least secure and stable places of the world. Adversarial relationships among neighboring states, widespread ethnic and sectarian struggles, malign influence and destabilizing activities, cyber-based threats, and growing arsenals of sophisticated conventional weapons and weapons of mass destruction all combine to imperil enduring U.S. vital national interests, as well as those of our trusted partners and allies.

For the purpose of this TO, mission partners refer to entities within Federal Departments and Agencies, the Defense Industrial Base, and allied and coalition partners.

USCENTCOM directs and enables military operations with allies and partners to increase regional security and stability, thereby facilitating enduring U.S. interests.

C.2 SCOPE

The scope of this TO is to provide the USCENTCOM and its mission partners with enhanced IO and IW operations and to integrate IRC operations across relevant domains, environments, echelons, and geographic boundaries. These services are necessary to mitigate existing and potential threats to U.S. national security interests inclusive of narcotics and human trafficking, weapons proliferation, freedom of navigation, counter-piracy, pandemics, and humanitarian crises.

The TO labor costs of USCENTCOM and its initial mission partners, USAFRICOM and the USSOCOM, will be applied to CLIN X001. Additional mission partner TO efforts will be applied to CLIN X002 - Optional Labor.

C.3 OPERATIONAL ENVIRONMENT

USCENTCOM plans and executes missions across its AOR but embraces a global planning perspective supporting national objectives and the execution of global military campaigns.

The USCENTCOM J3 Directorate organizes in a hybrid of traditional Napoleonic structure and functional alignment. For this effort within USCENTCOM, Government/client oversight/management resides within the USCENTCOM J39 (CCJ39) Division. CCJ39 reports directly to the Director of Operations (CCJ3) or, where delegated, to the Deputy Director of Operations (CCDJ3). Other CCJ3 Divisions' requirements leveraging this TO for services have those requirements processed through CCJ39.

The following applicable documents can be accessed electronically at the websites listed below:

SECTION C - PERFORMANCE WORK STATEMENT

Document	Websites
DoDD 3000.07, Irregular Warfare	https://www.jcs.mil/Doctrine/Joint-Doctrine-Pubs/3-0-Operations-Series https://www.esd.whs.mil/DD/ https://www.centcom.mil/
DoDD 3600.01, Information Operations	
Joint Publication (JP) 3-13, Information Operations	
JP 3-85, Joint Electromagnetic Spectrum Operations	

C.4 OBJECTIVE

The objectives of the OPIAS TO include the following:

- a. Increase the ability of CCMDs to coordinate, collaborate, and fuse IRC, IO, and IW operations through effective information campaigns that counter malign influences.
- b. Deliver a cost-effective and collaborative approach toward achieving strategic priorities via effective coordination of activities both internal and external to the Department of Defense (DoD).
- c. Increase IO and IW capabilities through innovation to gain a competitive advantage over adversaries.

C.5 TASKS

The following tasks make up this acquisition and are detailed below:

- a. Task 1 – Task Order (TO) Management
- b. Task 2 – Joint Information Operations (IO) and Irregular Warfare (IW) Planning and Execution
- c. Task 3 – Operational Intelligence (OI) Services
- d. Task 4 – Analysis and Assessment
- e. Task 5 – Content Development, Distribution, and Dissemination
- f. Task 6 – Information Related Capabilities (IRC) Innovation

C.5.1 TASK 1 – TASK ORDER (TO) MANAGEMENT

The contractor shall provide TO management and oversight of all activities performed by contractor personnel, including subcontractors and teaming partners.

C.5.1.1 SUBTASK 1 – COORDINATE A TASK ORDER (TO) KICK-OFF MEETING

The contractor shall schedule, coordinate, and host a TO Kick-Off Meeting at the location approved by the Government (**Section F, Deliverable 01**). The meeting shall provide an introduction between the contractor personnel and Government personnel who will be involved with the TO. The meeting shall provide the opportunity to discuss technical, management, and security issues, and travel authorization and reporting procedures. The attendees shall include the

SECTION C - PERFORMANCE WORK STATEMENT

contractor's Key Personnel, the OPIAS Technical Point of Contact (TPOC), other relevant Government personnel, and the FEDSIM COR and the FEDSIM CO.

At least three days prior to the TO Kick-Off Meeting, the contractor shall provide a TO Kick-Off Meeting Agenda (**Section F, Deliverable 02**) for review and approval by the FEDSIM COR and the OPIAS TPOC prior to finalizing. The agenda shall include the following topics/deliverables:

- a. Points of Contact (POCs) for all parties.
- b. Personnel discussion (i.e., roles and responsibilities and lines of communication between contractor and Government).
- c. Project Staffing Plan and status.
- d. Transition-In Plan and discussion.
- e. Security discussion and requirements (i.e., building access, badges, Common Access Cards (CACs)).
- f. Financial reporting and invoicing requirements.
- g. Quality Management Plan (QMP).
- h. TO portal strategy.
- i. Draft Project Management Plan (PMP) inclusive of elements in C.5.1.4.

The Government will provide the contractor with the contact information of Government participants for scheduling and presenting the TO Kick-Off Meeting.

The contractor shall draft and provide a TO Kick-Off Meeting Minutes Report (**Section F, Deliverable 03**) documenting the TO Kick-Off Meeting discussion and capturing any action items.

C.5.1.2 SUBTASK 2 – PREPARE A MONTHLY STATUS REPORT (MSR)

The contractor shall develop and provide an MSR (**Section J, Attachment F**) to USCENCOM for all TO activities as well as to each active mission partner specific to its efforts (**Section F, Deliverable 04**). The MSR shall include the following:

- a. Activities during the reporting period, by task (include ongoing activities, new activities, and activities completed, and progress to date on all above-mentioned activities). Each section shall start with a brief description of the task. This includes a list of all deliverables delivered during this period and status of Government approval.
- b. Problems and corrective actions taken. Also include issues or concerns and proposed resolutions to address them.
- c. Personnel gains, losses, and status to include security clearances.
- d. Government actions required.
- e. Schedule (show major tasks, milestones, and deliverables; planned and actual start and completion dates for each).
- f. Summary of trips taken and conferences attended (attach Trip Reports to the MSR for the reporting period).
- g. Financial Status
 1. Costs incurred at the TDL and CLIN level, broken out by prime contractor, subcontractor(s), and teaming partner(s), through the previous month.

SECTION C - PERFORMANCE WORK STATEMENT

2. Costs invoiced at the TDL and CLIN level, broken out by prime contractor, subcontractor(s), and teaming partner(s), through the previous month.
3. Projected costs to be incurred at the TDL and CLIN level, broken out by prime contractor, subcontractor(s), and teaming partner(s), for the current month.
4. Cost variance from projected to actual cost by TDL and CLIN.
- h. Recommendations for changes, modifications, or improvement to tasks or processes.
- i. Changes to the Project Management Plan (PMP).

C.5.1.3 SUBTASK 3 – CONVENE TECHNICAL STATUS MEETINGS

The contractor Program Manager (PM) shall convene a monthly Technical Status Meeting with the OPIAS TPOC, FEDSIM COR, and other Government stakeholders (**Section F, Deliverable 05**). The purpose of this meeting is to ensure all stakeholders are informed of the monthly activities and MSR, provide opportunities to identify other activities and establish priorities, and coordinate resolution of identified problems or opportunities. The contractor PM shall provide minutes of these meetings, including attendance, issues discussed, decisions made, and action items assigned, to the FEDSIM COR (**Section F, Deliverable 06**).

C.5.1.4 SUBTASK 4 – PREPARE AND UPDATE A PROJECT MANAGEMENT PLAN (PMP)

The contractor shall document all contractor activities in an unclassified PMP (**Section F, Deliverable 07**) and shall provide it to the Government.

The PMP shall:

- a. Describe the proposed management approach.
- b. Contain detailed Standard Operating Procedures (SOPs) for all tasks and subtasks.
- c. Include milestones, tasks, and subtasks required in this TO.
- d. Provide for an overall Work Breakdown Structure (WBS) with a minimum of three levels and associated responsibilities and partnerships between Government organizations.
- e. Describe in detail the contractor's approach to risk management under this TO, including mitigating supply chain risk in the provision of supplies and services to the Government.
- f. Describe in detail the contractor's approach to communications, including processes, procedures, format, and other rules of engagement between the contractor and the Government.
- g. Include the contractor's QMP.
- h. Include subcontractor management.

The PMP is an evolutionary document that shall be updated annually and as project changes occur. The contractor shall work from the latest Government-approved version of the PMP.

C.5.1.5 SUBTASK 5 – PREPARE TRIP REPORTS

The Government will identify the need for a Trip Report when the request for travel is submitted (**Section F, Deliverable 08**). The contractor shall keep a summary of all long-distance travel including, the name of the employee, location of travel, duration of trip, and POC at travel location. Trip reports shall also contain Government approval authority, total cost of the trip, a detailed description of the purpose of the trip, and any knowledge gained. Trip reports containing

SECTION C - PERFORMANCE WORK STATEMENT

classified details will be processed via SIPR systems. Trip Reports shall be prepared with the information provided in **Section J, Attachment G**.

C.5.1.6 SUBTASK 6 – PROVIDE QUALITY MANAGEMENT

The contractor shall identify and implement its approach for providing and ensuring quality throughout its solution to meet the requirements of the TO. The contractor shall provide a QMP and maintain and update it as changes in the program processes are identified (**Section F, Deliverable 09**). The contractor's QMP shall describe the application of the appropriate methodology (i.e., quality control and/or quality assurance) for accomplishing TO performance expectations and objectives. The QMP shall describe how the appropriate methodology integrates with the Government's requirements.

C.5.1.7 SUBTASK 7 – TRANSITION-IN

The contractor shall provide a Transition-In Plan (**Section F, Deliverable 10**) as required in Section F. The contractor shall ensure that there will be minimum service disruption to vital Government business and no service degradation during and after transition. The contractor shall implement its Transition-In Plan No Later Than (NLT) 15 days after project start, and all transition activities shall be completed 90 days after project start. In the Transition-In Plan, the contractor shall identify how it will coordinate with the outgoing contractor and/or Government personnel to transfer knowledge including the following:

- a. Program management processes.
- b. POCs.
- c. Location of technical and management documentation.
- d. Appropriate contractor-contractor coordination to ensure a seamless transition.
- e. Transition of Key Personnel roles and responsibilities.
- f. Schedule and milestones.
- g. Actions required of the Government.

C.5.1.8 SUBTASK 8 – TRANSITION-OUT

The contractor shall transition-out when required by the Government. The Transition-Out Plan shall facilitate the accomplishment of a seamless transition from the incumbent to incoming contractor/Government personnel at the expiration of the TO. The contractor shall provide a Transition-Out Plan within six months of Project Start (PS) (**Section F, Deliverable 11**). The contractor shall review and update the Transition-Out Plan in accordance with the specifications in Sections E and F.

In the Transition-Out Plan, the contractor shall identify how it will coordinate with the incoming contractor and/or Government personnel to transfer knowledge regarding the following:

- a. Project management processes.
- b. POCs.
- c. Location of technical and project management documentation.
- d. Status of ongoing technical initiatives.
- e. Appropriate contractor-to-contractor coordination to ensure a seamless transition.
- f. Transition of Key Personnel roles and responsibilities.

SECTION C - PERFORMANCE WORK STATEMENT

- g. Schedules and milestones.
- h. Actions required of the Government.

The contractor shall also establish and maintain effective communication with the incoming contractor/Government personnel for the period of the transition via weekly status meetings or as often as necessary to ensure a seamless transition-out.

The contractor shall implement its Transition-Out Plan NLT six months prior to expiration of the TO.

C.5.1.9 SUBTASK 9 – IMPLEMENT A TASK ORDER (TO) MANAGEMENT PORTAL

The objective of the TO management portal is to introduce efficiencies and streamline the flow of TO information in addition to providing a central location for the Government and contractor to access management-level information regarding the status of TO activities.

The contractor shall provide, implement, and maintain a secure, web-based portal capability that provides program management views/reporting, tracks metrics, and stores artifacts at the unclassified level. Government-approved contractor personnel and Government personnel shall have access to the portal worldwide. The Contractor shall coordinate with the Government to facilitate access issues should Government network locations prevent or prohibit access. The portal content shall be maintained and revised throughout the duration of the TO. The contractor shall implement cybersecurity best practices that comply with DoD's Cybersecurity Maturity Model to protect the portal system and all data contained within the portal.

The web-based portal shall have the capability to be certified up to Controlled Unclassified Information (CUI) in the event that an operational need arises requiring the storing or processing of CUI. The contractor shall not store or process CUI per DFARS 204.73 – Safeguarding Covered Defense Information and Cyber Incident Reporting without the approval of the FEDSIM CO.

The portal shall provide the following:

- a. Secure logical access controls with user-based views.
- b. A dashboard that identifies each TO TDP:
 - 1. Customer POC and entity.
 - 2. Lead contractor POC information.
 - 3. TDL Identification.
 - 4. Project duration identifying start and end dates.
 - 5. Applicable schedule information.
 - 6. Allocated budget by CLIN and task.
 - 7. Funded amount by CLIN and task.
 - 8. Incurred cost amount by CLIN and task.
 - 9. Invoiced amount, invoice number, and date(s).
 - 10. Burn Rate by CLIN and task
- c. POC, TDP, functional role, and location.
- d. An automated workflow for Government review/approval of Requests to Initiate Purchase (RIPs)/Consents to Purchase (CTPs), Travel Authorization Requests (TARs), deliverables, and TDPs, inclusive of the OPIAS TPOC and FEDSIM COR.

SECTION C - PERFORMANCE WORK STATEMENT

- e. An organized document library to store management-related deliverables (e.g., monthly reports, meeting minutes, financial reports, PMP, and TO deliverables).
- f. Risk management information, including identification of risks, severity, and extent; identification of security tool effectiveness; and risk-based prioritization of efforts.
- g. Lessons learned database to assist with process improvement projects.

The contractor shall deliver a proposed portal solution (**Section F, Deliverable 12**) at the TO Kick-Off Meeting for approval from the FEDSIM COR. The contractor shall implement and have its portal solution fully operational by the end of the transition-in period. The portal capabilities are expected to evolve and adapt to meet the mission needs of the Government.

C.5.1.10 SUBTASK 10 – PREPARE AND UPDATE TECHNICAL DIRECTION PLAN(S) (TDPs)

The Government anticipates this will be a project based TO with multiple projects operating concurrently among mission partners.

The contractor may be required to provide TDPs (**Section F, Deliverable 13**) in response to FEDSIM CO-approved TDLs (**Section J, Attachment K**) per Section H.21. The contractor shall tailor the requirements of each TDP to match the complexity of the project requirements. The TDPs are evolutionary documents and shall be updated as necessary during the execution of the TDLs. The contractor shall work from the latest FEDSIM CO-approved version of the TDP.

Each TDP shall include the following:

- a. Summary of the Government's requirements that includes the project specifications, structure, activities, conditions, risks, mitigations, and schedule from project inception through project closeout. The contractor shall identify its plan for project communication and its roles and responsibilities framework to ensure both the contractor and the Government are able to efficiently and effectively monitor progress and receive early warning of potential issues.
- b. All project milestones shall be detailed with clear, unambiguous target dates.
- c. Project staffing and resource profile.
- d. Travel and non-Labor costs considerations (CLINs X003 – X005).
- e. Security considerations.
- f. Detailed project cost estimate broken out by CLIN.

C.5.2 TASK 2 – JOINT INFORMATION OPERATIONS (IO) AND IRREGULAR WARFARE (IW) PLANNING AND EXECUTION

The contractor shall perform joint IO and IW planning and execution services including conducting IO and IW -based research, forming capabilities and developing and executing tactical, operational, and strategic joint plans. This includes providing the administrative, technical, analytical, security, operations, and intelligence support services for the development, planning, staffing, coordination, integration, execution, and assessment of IO, IW, IRCs, and sensitive activities and actions.

The contractor shall:

SECTION C - PERFORMANCE WORK STATEMENT

- a. Provide IO and IW related capabilities and sensitive operational services and products during day-to-day combat operations, contingencies, crisis actions, disaster relief, and exercises required by ancillary operations.
- b. Review, analyze, and advise on the impact of national-level strategies, policies, and joint doctrine.
- c. Provide appendices, annexes, tabs, estimates, including, EW, MISO, MILDEC, Cyberspace Operations (CO), OPSEC Plans (**Section F, Deliverable 14**), Integrated Joint Special Technical Operations (IJSTO), and IW for joint planning.
- d. Research, develop, validate, utilize, analyze, and assess all information related tools and capabilities including, but not limited to Electronic Warfare (EW), Military Information Support Operations (MISO), Military Deception (MILDEC), Cyber Operations (CO), Operational Security (OPSEC), and Integrated Joint Special Technical Operations (IJSTO).
- e. Provide focused academic outreach, experiments, and scientific application integration.
- f. Incorporate information-related capabilities and sensitive activities into operations orders, annexes, and evaluation/assessment plans.
- g. Deliver IW Product / Capability / Effort Roll Up (**Section F, Deliverable 15**).

C.5.3 TASK 3 – OPERATIONAL INTELLIGENCE (OI) SERVICES

The activities performed in this task shall enhance situational awareness, enable rapid decision-making, improve current and long-term IO & IW planning and facilitate the synchronization of IO with USCENTCOM's mission partners. The contractor shall provide operational intelligence services that include the full range of intelligence functions to address Information Related Capabilities (IRC) requirements. The contractor shall deliver various intelligence reports and products (**Section F, Deliverable 16**) enabling the Government in collecting, analyzing, disseminating, de-conflicting, and cataloguing actionable information.

The contractor shall:

- a. Participate in the development of intelligence and non-kinetic targeting activities to align collections and provide feedback to influence activities.
- b. Facilitate the de-confliction that underpins intelligence gain/loss and political and military assessments.
- c. Participate in the development of intelligence for inclusion in command collection plans facilitating planning, execution, and feedback for measures of performance and measures of effectiveness.
- d. Coordinate, consolidate, submit, and track intelligence requirements across IRCs.

C.5.4 TASK 4 – ANALYSIS AND ASSESSMENT

The contractor shall conduct quantitative and qualitative analysis and assessment research that reinforces the establishment of baseline and the execution and assessment of IO, IW, and sensitive activities operations, actions, activities, and investments. Examples of analysis and assessment research products are surveys, target audience analysis, pre-test, post-tests, opinion, and academic research.

SECTION C - PERFORMANCE WORK STATEMENT

C.5.4.1 SUBTASK 4.1 – ANALYSIS

The contractor shall conduct analysis and provide finished products that facilitate the execution and assessment of IRCs, IW, and sensitive activities operations. Activities conducted under this task shall be scientifically rigorous and employ highly developed capabilities for implementing complex sample designs.

The contractor shall:

- a. Conduct industry-standard research on target audiences (as specified by the Government) (**Section F, Deliverable 17**) and in multiple regions in order to develop an understanding of these highly complex audiences. Industry-standard research refers to primary research in the form of focus groups and surveys, as well as secondary and syndicated audience research tools (e.g., Geoscape, Census data).
- b. Utilize available industry data, including market data available for purchase, outside reports, and other data provided by the Government, and develop audience profiles for the designated Areas of Interest (AOIs). Where standard data tools, such as those primary research methods listed above, are not available, the contractor shall conduct non-traditional forms of primary research.
- c. Provide demographic/segment data (**Section F, Deliverable 18**) on audiences in the AOI. The data shall include age, gender, external and internal conditions and influences that drive their behavior, media consumption, geographic concentration of the identified groups or segments (i.e., military-age individuals), online/digital concentration, and networks (both virtual and human domains).
- d. Identify key communicators to targets and audiences including, biographical data, professional background, educational background, personal background, influencer qualifications, behavioral and psychoanalysis, political/state/tribal/familial affiliations, user activity, platforms on which they are active, their online messaging/objectives, and their audience/followers.
- e. Produce conduit analysis to include human, physical, and technical domains.
- f. Provide analysis of transregional state, non-state, and proxies' influence.
- g. Develop content that provides open and unbiased analyses of major events in the targeted regions and the ramifications of those events on the target audiences.
- h. Analyze informational products covering friendly and adversary operations, capabilities, objectives, vulnerabilities, and gaps.
- i. Conduct network analysis to identify viable conduits to activity planning.

C.5.4.2 SUBTASK 4.2 – ASSESSMENT

The contractor shall provide assessments (**Section F, Deliverable 19**) for establishing baselines and evaluating ongoing and future operations to determine effects and long-term behavior change.

The contractor shall:

- a. Provide assessment of transregional state, non-state, and proxies' influence.
- b. Provide quarterly and annual assessment on the effectiveness and completion of all executed activities.
- c. Provide assessment expertise to operational and campaign-planning activities.

SECTION C - PERFORMANCE WORK STATEMENT

- d. Measure and report social media pages and handle performance, reach, and effectiveness. The contractor shall report metrics and social media data by type (e.g., Facebook, Twitter, YouTube), to include likes, tweets, re-tweets, views, referrals, and new likes/followers.

C.5.5 TASK 5 – CONTENT DEVELOPMENT, DISTRIBUTION, AND DISSEMINATION

The contractor shall provide content and product development as detailed in approved Government plans. All content shall be oriented toward identified foreign target audiences. The contractor shall use items and events of regional interest and developed techniques to transmit timely, accurate, and comprehensive messages.

The contractor shall:

- a. Develop media campaigns.
- b. Identify and provide detailed, local information types, sources, and procedures (**Section F, Deliverable 20**) to be used in obtaining, organizing, analyzing, and incorporating this information into content.
- c. Develop content that demonstrates an understanding and reflection of local and regional perspectives, to include the use of indigenous terms and dialects.
 - 1. Content developed by the contractor may include text, graphics, video, audio, audio-visual components, and any other information featured on relevant platforms.
 - 2. Content developed by the contractor shall demonstrate an intimate knowledge of the regional media markets, as well as the cultural, social, political, and economic dynamics for the target region and target audiences.
- d. The contractor shall not replicate the role of Government and DoD Public Affairs or address U.S. foreign policy issues. The content shall reflect native/indigenous understanding and journalism, politics, academics, security, culture, entertainment, and other aspects of specific objectives.

All products shall have appropriate DoD, interagency, and coalition partner approvals. The Government will facilitate the products approval process. The approval process will take place after the product prototype is developed. The contractor shall not disseminate the products until after the approval process has concluded, and the Government directs the dissemination.

The contractor shall provide for dissemination and distribution of content to the Government agency and third-party platforms (e.g., news websites, aggregators) that shall ensure delivery of content to the target audience in the specified geographical area directly reinforcing stated objectives, Government/military operations, and activities. In areas identified by the Government, the contractor shall develop a network of content providers and shall provide content in accordance with the Government/DoD objectives. The contractor shall establish a content development workflow that provides an efficient method for the Government to review and provide feedback and approval.

The contractor shall develop news dissemination platforms in relevant target audience regions to ensure delivery to the target audience in the specified geographical area that directly bolster

SECTION C - PERFORMANCE WORK STATEMENT

USCENTCOM and mission partners objectives, operations, and activities. The distribution and dissemination of content in these relevant target audience regions shall be ongoing.

The contractor shall provide periodic content dissemination, media monitoring, and social media monitoring reports that reflect relevant metrics that may include media impressions, web reach, social reach metrics, and, when relevant, sentiment analysis.

C.5.5.1 SUBTASK 5.1 – CONTENT AND PRODUCT DEVELOPMENT

The contractor shall create targeted messages and materials (**Section F, Deliverable 21**) that may consist of broadcast (e.g., TV, radio, video), print, outdoor, digital, and other media for each target audience and based on the specific Government agency's approved campaign strategy and operational/tactical plan. The contractor shall present creative concepts for Government review, comment, refinement, and approval. The contractor shall adhere to the following process for product development, unless otherwise directed by the Government:

- a. Prototype development.
- b. Pre-testing.
- c. Refinement.
- d. Production.
- e. Dissemination.
- f. Data collection.
- g. Reporting.

The contractor shall:

- a. Take into consideration the unique characteristics, experiences, norms, values, behaviors, and beliefs of the targeted audience, and relevant historical, environmental, and social forces in the development and execution of creative advertising materials.
- b. Prepare all materials (e.g., traditional, digital, and non-traditional) in a format consistent with industry standards and practice and ensure they are designed for use in accordance with the paid media plan and other aspects of the approved strategic and tactical plan.
- c. Complete all necessary and applicable terms of services, privacy, security, and other best practices and legal requirements prior to disseminating creative materials.
- d. Identify and provide to the Government potential information types, sources, and procedures to be used in obtaining, organizing, analyzing, and incorporating this information into online content. Content requirement shall consist of text, graphics, video, audio, and audio-visual components including articles, features, photographs, downloads, podcasts, and all information features on the web pages, mobile applications, and associated social media sites. Content submitted by the contractor shall demonstrate an intimate knowledge of the regional media markets, as well as the cultural, social, political, and economic dynamics for the target region and target audiences. Content shall demonstrate an understanding and reflection of local and regional perspectives, to include the use of indigenous terms and dialects. Content shall use items and events of regional interest and developed techniques to transmit timely, accurate, and comprehensive messages. Content shall provide open and unbiased analyses of major events in the targeted regions and the ramifications of those events on the target audiences. Content shall be oriented toward identified foreign target

SECTION C - PERFORMANCE WORK STATEMENT

audiences and **not to U.S. audiences**. Except when directed, content shall not replicate the role of DoD Public Affairs or address U.S. foreign policy issues. Content providers shall have an understanding of native/indigenous culture with backgrounds in journalism, politics, academics, security, culture, entertainment, and other aspects of Government overseas operations, which appeal to identified foreign target audiences.

- e. Develop and obtain content for use on existing and new websites. Examples of content to be developed include text, graphics, video, audio, and audio-visual components, consisting of articles, features, photographs, downloads, podcasts, and all information features on the web pages. This content may also be used on social media pages in addition to the websites. The contractor shall measure and report website performance, reach, and effectiveness.

Additionally, when applicable and based on local laws and regulations, the contractor shall:

- a. Negotiate usage rights for TV, radio, print, and digital materials, and procure the proper advertisement usage rights for placement.
- b. To the extent reasonably possible, not use talent, graphics, music, or other media that will require residual payments.
- c. Maintain complete documentation concerning talent contracts, music rights, and any information needed to determine legal issues involving broadcast, use, or distribution of any and all broadcast products, to any audience, at any time.
- d. Ensure that all talent, images, and other materials are negotiated to include buy-out rights, as available, and at least cover the duration of the executed TO period of performance.
- e. Provide to the Government client all finalized creative materials, including relevant paperwork.

Creative materials files shall include all source files and ancillary files including, artwork, fonts, images, and illustrations used to create the products.

C.5.5.2 SUBTASK 5.2 – MEDIA PLANNING, DISSEMINATION AND REPORTING

The contractor shall plan and execute paid media campaigns (**Section F, Deliverable 22**) to perform approved Government operational plan(s). The media campaigns shall be documented in Media Campaign Strategy and Execution Plans (**Section F, Deliverable 23**), which shall include:

- a. Description of strategy and associated marketing objectives including an approach to channel planning).
- b. Media plan that demonstrates in-depth knowledge of the media consumption habits of intended audience including how the buys will achieve objectives, estimated reach, frequency, and cost.
- c. Media mix including breakdown of percentage spent by media type.
- d. Media dissemination plan including each media type.
- e. Analytical measurement plan to track success, determine the effectiveness of paid media efforts, and plans for mid-course adjustments if desired outcomes are not being achieved.
- f. Negotiation of bonus media weight or added-value media.

SECTION C - PERFORMANCE WORK STATEMENT

- g. Proof of performance consisting of progress reports, media vendor invoices, tear sheets, affidavits of performance for broadcast, vendor invoices, match reports, air checks, screenshots, photographs, and third-party media tracking solutions to ensure campaign delivery and to verify media billings.

C.5.5.3 SUBTASK 5.3 – MEDIA DISTRIBUTION PLATFORMS

The contractor shall develop and/or customize traditional media products and user-centered digital destinations that may include, radio, TV, print, websites, mobile applications, social media pages/handles, and other platforms. The contractor shall identify and describe potential information types and sources, and the procedures to be used in obtaining, organizing, analyzing, and incorporating cultural knowledge and media environment information into products and content.

The contractor shall coordinate with the Government to determine the appropriate existing and required platform(s):

- a. Traditional Media – The contractor shall produce and broadcast regularly scheduled and contingency radio and TV messages (satellite and broadcast), advertisements, and shows. The contractor shall provide at least one method at the end of each broadcast to enable listener feedback. The contractor shall produce and disseminate print media that may include billboards, culturally appropriate artwork, murals, posters, handbills, newspapers, periodicals, brochures, and comic books. The contractor shall provide additional media types as they become available or are determined to be relevant to the program, target audience, or target environment.
- b. Websites – The contractor shall implement a scalable and non-proprietary Content Management System (CMS) and establishing a secure and stable hosting environment. Websites shall utilize device-agnostic responsive design (mobile) and adhere to usability best practices. All website platforms shall be operational and accessible on the internet 24 hours a day, seven days a week (24/7), with a 99 percent reliability rate (at the host location). Websites shall require one-click attribution, clearly identifying that information is being provided by the USCENTCOM and/or mission partners. The contractor shall conduct continuous security monitoring of all hosting platforms under control of the contractor. The contractor shall employ industry best practices for proactive information security such as virus scan tools, to include intrusion detection and countermeasures, daily preventive security scans, virus and Trojan horse protection, daily incremental backups, and weekly complete backups. The contractor shall maintain compliance with industry and DoD Information Assurance Vulnerability Advisories published by the DoD Computer Emergency Response Team (CERT) as applicable. Uniform Resource Locators (URLs) – The contractor, after receiving final approval from the USCENTCOM and/or mission partners, shall secure rights to the chosen URLs, as well as those of similar URLs (e.g., .com, .net, .info, .org).
- c. Mobile Applications and Devices – The contractor shall maintain and/or develop custom mobile applications across potential mobile platforms such as iOS, Android, Windows, and Blackberry. The custom mobile applications shall include mobile user experience and human computer interaction best practices. The contractor shall provide expertise in development frameworks, which can include Django, PostgreSQL, and

SECTION C - PERFORMANCE WORK STATEMENT

CouchDB. All mobile applications shall be machine and user tested across devices, platforms, and operating systems. In addition, the contractor shall provide expertise in successfully receiving approvals for applications to be listed on Apple iTunes, Google Play, Windows Store, and other relevant mobile application marketplaces. The contractor shall measure and report mobile application performance, reach, and effectiveness. The contractor shall report metrics for each mobile application, such as application downloads, visitors per day, content accessed, time spent on application, location of visitor (if available), and engagement metrics (e.g., comments, likes, shares).

- d. Short Message Service (SMS)/Multimedia Messaging Service (MMS) – The contractor shall provide SMS or text communications and MMS capabilities for use in mobile phones for non-voice communications.
- e. Digital Marketing, Advertising, and Solicitation Tools – The contractor shall maintain existing, and may be required to setup and customize, social media profiles, pages, and handles (e.g., Facebook Company pages, Twitter accounts, YouTube channels) and implement industry best practices. After receiving final approval from the USCENTCOM and/or mission partners, the contractor shall secure rights to the chosen social media handles. The contractor shall establish and receive USCENTCOM's and/or mission partners' approval on a comment feedback system to receive, translate, recommend approval of, and post, as appropriate, all comments regarding content including, original individual features or news summaries.
- f. Email – The contractor shall implement and customize an Email Management Service (EMS) to manage, deploy, and report on all email communications to facilitate distribution of direct email marketing (e.g., daily summaries, topic-specific email summaries). The contractor shall provide translated emails to the USCENTCOM and/or mission partners within a reasonable time period (48 hours or less). The translation shall be in the language(s) in which the content is published. If an email or comment is received outside of the content language(s), computer-based translation service may be used.
- g. Durable Products (also referred as to as Novelty Items) – The contractor shall develop or employ durable items to deliver a specific message or achieve a specific effect. These durable items can be as inconspicuous as a pen or as versatile as imprinted textile or a soccer ball. The selection of which items to employ is determined based on relevance to the program, target audience, or target environment.
- h. Emerging Platforms – The contractor shall develop and/or customize user-centered destinations on new or emerging digital and traditional platforms as they become available or are determined to be relevant to programs.

C.5.6 TASK 6 – INFORMATION RELATED CAPABILITIES (IRC) INNOVATION

The contractor shall identify, evaluate, and recommend tools, applications, processes, and integrated solutions to achieve TO objectives as required by Technical Direction. The contractor shall develop a process to maintain its solutions and implement its initiatives in the PMP (**Section F, Deliverable 07**). Additionally, the contractor shall define an incremental approach to achieving the required capability and perform the following:

- a. Identify:

SECTION C - PERFORMANCE WORK STATEMENT

1. Assess the current baseline of capabilities and identify constraints and opportunities for improvement.
 2. Establish baseline capabilities for benchmarking purposes.
 3. Provide recommendations for implementation.
 4. Provide risk and benefit analysis associated with any recommendations.
- b. Evaluate:
1. Assess the proposed capabilities and identify limitations and benefits.
 2. Establish baseline capabilities for benchmarking purposes.
 3. Describe proposed capability in the integrated environment.
 4. Consider and detail impacts to mission, identifying impacts at the user and command level.
- c. Recommend:
1. Describe capability in the integrated environment.
 2. Detail capabilities and identify limitations and benefits.
 3. Provide cost, schedule, and performance information associated with capability.

SECTION D - PACKAGING AND MARKING

This page intentionally left blank.

SECTION E - INSPECTION AND ACCEPTANCE

E.1 PLACE OF INSPECTION AND ACCEPTANCE

Inspection and acceptance of all work performance, reports, and other deliverables under this TO will be performed by the FEDSIM COR in coordination with OPIAS TPOC at MacDill AFB in Tampa FL.

E.2 SCOPE OF INSPECTION

All deliverables will be inspected for content, completeness, accuracy, and conformance to TO requirements by the FEDSIM COR and OPIAS TPOC. Inspection may include validation of information or software through the use of automated tools, testing, or inspections of the deliverables, as specified in the TO. The scope and nature of this inspection will be sufficiently comprehensive to ensure the completeness, quality, and adequacy of all deliverables.

The Government requires a period NTE 15 workdays after receipt of deliverable items for inspection and acceptance or rejection.

E.3 BASIS OF ACCEPTANCE

The basis for acceptance shall be compliance with the requirements set forth in the TO and relevant terms and conditions of the contract. Deliverable items rejected shall be corrected in accordance with the applicable clauses.

Acceptance will occur when all discrepancies, errors, or other deficiencies identified in writing by the Government have been resolved, through documentation updates, program correction, or other mutually agreeable methods.

Reports, documents, and narrative-type deliverables will be accepted when all discrepancies, errors, or other deficiencies identified in writing by the Government have been corrected. If the deliverable is adequate, the Government may accept it or provide comments for incorporation.

All of the Government's comments on deliverables shall either be incorporated in the succeeding version of the deliverable, or the contractor shall explain to the Government's satisfaction why such comments should not be incorporated.

If the Government finds that a deliverable contains spelling errors, grammatical errors, or improper format, or otherwise does not conform to the quality assurance requirements stated within this TO, the document may be rejected without further review and returned to the contractor for correction and resubmission. If the contractor requires additional Government guidance to produce an acceptable version, the contractor shall arrange a meeting with the FEDSIM COR.

E.4 DELIVERABLES

The Government will provide written acceptance, comments, and/or change requests, if any, within ten workdays (unless specified otherwise in Section F) from Government receipt of the deliverable. Upon receipt of the Government comments, the contractor shall have ten workdays to incorporate the Government's comments and/or change requests and to resubmit the deliverable.

SECTION E - INSPECTION AND ACCEPTANCE

E.5 WRITTEN ACCEPTANCE/REJECTION BY THE GOVERNMENT

The FEDSIM COR or FEDSIM CO will provide written notification of acceptance or rejection (**Section J, Attachment H**) of all deliverables within ten workdays (unless specified otherwise in **Section F**). All notifications of rejection will be accompanied with an explanation of the specific deficiencies causing the rejection.

E.6 NON-CONFORMING PRODUCTS OR SERVICES

Non-conforming products or services will be rejected. Deficiencies shall be corrected, by the contractor, within ten workdays of the rejection notice. If the deficiencies cannot be corrected within ten workdays, the contractor shall immediately notify the FEDSIM COR of the reason for the delay and provide a proposed corrective action plan within ten workdays.

If the contractor does not provide products or services that conform to the requirements of this TO, the Government will document the issues associated with the non-conforming products or services in the Award Fee Determination Report, and there will be an associated impact to the potential award fee earned.

SECTION F – DELIVERIES OR PERFORMANCE

F.1 PERIOD OF PERFORMANCE

The period of performance for this TO is a one-year base period and four one-year options

Base Period:	July 6, 2021 – July 5, 2022
First Option Period:	July 6, 2022 – July 5, 2023
Second Option Period:	July 6, 2023 – July 5, 2024
Third Option Period:	July 6, 2024 – July 5, 2025
Fourth Option Period:	July 6, 2025 – July 5, 2026

F.2 PLACE OF PERFORMANCE

Place of performance is both within the Continental United States (CONUS) and OCONUS and may include the following locations:

CONUS: MacDill Air Force Base (AFB), FL. Travel and services may be required to other CONUS locations. The contractor shall have a Secret-level facility clearance with storage capability within 50 miles of MacDill AFB, FL.

OCONUS: U.S. Army Garrison (USAG) Stuttgart, Germany, and USCENTCOM and USAFRICOM AOR countries and USSOCOM AOI. Additional places of performance may be incorporated via the CLIN X002 - Optional Labor exercise.

F.3 TASK ORDER (TO) SCHEDULE AND MILESTONE DATES

The following schedule of milestones will be used by the FEDSIM COR to monitor timely progress under this TO.

The following abbreviations are used in this schedule:

DEL: Deliverable
IAW: In Accordance With
NLT: No Later Than
PS: Project Start
TOA: Task Order Award
All references to days: Calendar Days

Deliverables are due the next Government workday if the due date falls on a holiday or weekend.

Data Rights Clause - Abbreviations in the Gov't Rights column of the table below shall be interpreted as follows:

N/A: Not Applicable
UR: Unlimited Rights, per Defense Federal Acquisition Regulation Supplement (DFARS) 252.227-7013 and 252.227-7014.

For software or documents that may be either proprietary Commercial Off-the-Shelf (COTS) or custom, Restricted Software (RS)/Limited Data (LD) rights apply to proprietary COTS software or documents and UR rights apply to custom software or documents. The Government asserts UR rights to open-source COTS software. Any collateral agreements (within the meaning of FAR 52.227-14 and 252.227-7015) proposed for data, regardless of the type of rights offered,

SECTION F – DELIVERIES OR PERFORMANCE

shall be subject to the requirements of Sections H.16.1 and H.16.2. For purposes of the foregoing, the terms “collateral agreement,” “Supplier Agreement,” and “Commercial Supplier Agreement” have the same meaning.

The Government does not assert any rights to management software tools if the contractor does not plan to charge the Government directly for that tool and does not propose that the Government will own or use that tool.

All data produced in performance of this TO shall not be used, reproduced, distributed, released, or published by the contractor outside of this TO without expressed written approval from the FEDSIM CO. The contractor shall permanently delete and/or destroyed all data from the contractor’s system upon direction from the FEDSIM COR and/or OPIAS TPOC, or at the end of a TDL period of performance with confirmation provided to the Government.

The contractor shall deliver the deliverables listed in the following table on the dates specified:

DEL. #	MILESTONE/ DELIVERABLE	CLIN	TOR REFERENCE	DATE OF COMPLETION/ DELIVERY	GOV'T RIGHTS
	Project Start (PS)	X001		NLT 25 days after TOA	N/A
01	TO Kick-Off Meeting	X001	C.5.1.1	Within 25 days of TOA	N/A
02	TO Kick-Off Meeting Agenda	X001	C.5.1.1	NLT 3 days prior to Kick-Off Meeting	UR
03	TO Kick-Off Meeting Minutes Report	X001	C.5.1.1	NLT 3 days following Kick-Off Meeting	UR
04	Monthly Status Report	X001	C.5.1.2	Monthly	UR
05	Monthly Technical Status Meeting	X001	C.5.1.3	Monthly	UR
06	Monthly Technical Status Meeting Minutes	X001	C.5.1.3	Monthly; IAW PMP	UR
07	Project Management Plan (PMP)	X001	C.5.1.4	Due at Kick-Off Meeting; updates as project changes occur, no less frequently than annually	UR
08	Trip Report(s)	X001	C.5.1.5	Within 10 days following completion of each trip as requested.	UR
09	Quality Management Plan (QMP)	X001	C.5.1.6	Due at Kick-Off Meeting; updated as changes in program processes are identified	UR
10	Transition-In Plan	X001	C.5.1.7	Due at Kick-Off Meeting	UR
11	Transition-Out Plan	X001	C.5.1.8	Within six months of PS; updates annually and then quarterly during the final Option Period (or specify Period if applicable)	UR
12	Portal Solution	X001	C.5.1.9	Due at Kick-Off Meeting	UR
13	TDP	X001	C.5.1.10	Three days after TDL approval; update as required	UR

SECTION F – DELIVERIES OR PERFORMANCE

DEL. #	MILESTONE/ DELIVERABLE	CLIN	TOR REFERENCE	DATE OF COMPLETION/ DELIVERY	GOV'T RIGHTS
14	OPSEC Plan	X001	C.5.2	As Required	UR
15	IW Product/Capability/Effort Roll Up	X001	C.5.2	As Required	UR
16	OI Reports and Products	X001	C.5.3	As Required	UR
17	Target Audience Research	X001	C.5.4.1	As Required	UR
18	Demographic/Segment Data	X001	C.5.4.1	Within 10 days of award	UR
19	Assessments	X001	C.5.4.2	As Required	UR
20	Original Sources Files of Videos, Images, and all other Inputs Gathered and used in the Development of Targeted Messages and Materials	X001	C.5.5	As Required	UR
21	Targeted Messages and Materials	X001	C.5.5.1	As Required	UR
22	Paid Media Campaigns	X001	C.5.5.2	As Required	UR
23	Media Campaign Strategy and Execution Plan	X001	C.5.5.2	As Required	UR
24	Copy of TO (initial award and all modifications)	X001	F.4	As Required	N/A

The contractor shall mark all deliverables listed in the above table to indicate authorship by contractor (i.e., non-Government) personnel; provided, however, that no deliverable shall contain any proprietary markings inconsistent with the Government's data rights set forth in this TO. The Government reserves the right to treat non-conforming markings in accordance with Defense Federal Acquisition Regulation Supplement (DFARS) 252.227-7013 and 252.227-7014.

F.4 PUBLIC RELEASE OF CONTRACT DOCUMENTS REQUIREMENT

The contractor agrees to submit, within ten workdays from the date of the FEDSIM CO's execution of the initial TO, or any modification to the TO (exclusive of Saturdays, Sundays, and Federal holidays), a Portable Document Format (PDF) file of the fully executed document with all proposed necessary redactions, including redactions of any trade secrets or any commercial or financial information that it believes to be privileged or confidential business information, for the purpose of public disclosure at the sole discretion of GSA (**Section F, Deliverable 24**). The contractor agrees to provide a detailed written statement specifying the basis for each of its proposed redactions, including the applicable exemption under the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and, in the case of FOIA Exemption 4, 5 U.S.C. § 552(b)(4), shall explain why the information is considered to be a trade secret or commercial or financial information that is privileged or confidential. Information provided by the contractor in response to the contract requirement may itself be subject to disclosure under the FOIA. Submission of the proposed redactions constitutes concurrence of release under FOIA.

SECTION F – DELIVERIES OR PERFORMANCE

GSA will carefully consider the contractor's proposed redactions and associated grounds for nondisclosure prior to making a final determination as to what information in such executed documents may be properly withheld.

F.5 DELIVERABLES MEDIA

The contractor shall deliver all electronic versions by electronic mail (email) and removable electronic media, as well as placing in the FEDSIM or USCENTCOM designated repository or TO Management Portal. Annually, or as requested, the contractor shall provide the FEDSIM COR with physical media that contains a copy of the TO management portal/site content. The following are the required electronic formats, whose versions must be compatible with the latest, commonly available version on the market.

- | | |
|-----------------|---------------------------------------|
| a. Text | Microsoft (MS) Word, Google Docs, PDF |
| b. Spreadsheets | MS Excel, Google Sheets |
| c. Briefings | MS PowerPoint, Google Slides |
| d. Drawings | MS Visio, Google Drawings |
| e. Schedules | MS Project, Smartsheet |

F.6 PLACE(S) OF DELIVERY

Unclassified deliverables or correspondence shall be delivered electronically to the FEDSIM COR and OPIAS TPOC via the TO portal.

When hard copies are required, the contractor shall provide the deliverables to the FEDSIM COR at the following address:

Michael D. Pratt
GSA FAS AAS FEDSIM (QF0B)
1800 F Street, NW
Washington, D.C. 20405
Telephone: 202-856-5093
Email: Michael.pratt@gsa.gov

Hard copies of any deliverables may also be delivered to the OPIAS TPOC and/or Regional Points of Contact (RPOC) identified in Section G.1.1.

F.7 NOTICE REGARDING LATE DELIVERY/PROBLEM NOTIFICATION REPORT (PNR)

The contractor shall notify the FEDSIM COR via a PNR (**Section J, Attachment E**) as soon as it becomes apparent to the contractor that a scheduled delivery will be late. The contractor shall include in the PNR the rationale for late delivery, the expected date for the delivery, and the project impact of the late delivery. The FEDSIM COR will review the new schedule and provide guidance to the contractor. Such notification in no way limits any Government contractual rights or remedies including, but not limited to, termination.

SECTION G – CONTRACT ADMINISTRATION DATA

G.1 CONTRACTING OFFICER’S REPRESENTATIVE (COR)

The FEDSIM CO appointed a FEDSIM COR in writing through a COR Designation Letter (**Section J, Attachment A**). The FEDSIM COR will receive, for the Government, all work called for by the TO and will represent the FEDSIM CO in the technical phases of the work. The FEDSIM COR will provide no supervisory or instructional assistance to contractor personnel.

The FEDSIM COR is not authorized to change any of the terms and conditions, scope, schedule, and price of the Contract or the TO. Changes in the scope of work will be made only by the FEDSIM CO by properly executed modifications to the Contract or the TO.

G.1.1 CONTRACT ADMINISTRATION

Contracting Officer:

Jakenberg N. Almuete
GSA FAS AAS FEDSIM (QF0B)
1800 F Street, NW
Washington, D.C. 20405
Telephone: TBD
Email: jake.almuete@gsa.gov

Contracting Officer’s Representative:

Michael D. Pratt
GSA FAS AAS FEDSIM (QF0B)
1800 F Street, NW
Washington, D.C. 20405
Telephone: 202-856-5093
Email: Michael.pratt@gsa.gov

Alternate Contracting Officer’s Representatives:

Somer Kellington
GSA FAS AAS FEDSIM (QF0B)
5426 Bay Center Drive, Suite 230
Tampa, FL 33609
Telephone: (813) 335-3637
Email: somer.kellington@gsa.gov

Alternate Contracting Officer’s Representatives:

Jameka Smith
GSA FAS AAS FEDSIM (QF0B)
1800 F Street, NW
Washington, D.C. 20405
Telephone: 202-658-9347
Email: jameka.smith@gsa.gov

SECTION G – CONTRACT ADMINISTRATION DATA

Technical Point of Contact:

Robert S. Carroll, DAFC
HQ USCENTCOM
7115 South Boundary Boulevard
Tampa, FL, 33621-5101

RPOCs:

Agency	RPOC
USAFRICOM	Donald Galster / Scott McFarland (Alternate)
SOCOM	Lilian Mejia / Martin DeVorss (Alternate)
USCYBERCOM	Quentin McCoy
SOCAFRICA	Crystal Ruple
SOCCENT	Clayton Weeks
JIATF-S	Michael Svedjan
SOC PAC	Jason Schiltz
DOS- GEC	April Curtis
IWTF-A	Byungwoo Jang / Eric Kato (Alternate)
MARCENT	Damon Mathews
SOUTHCOM	Wayne DeNeff
SOCKOR	Cameron Ryu
8 th POG	Jose Hernandez
4 th POG	Stephen Lieberum
CJTF-OIR	Andrew Wenzel
USARPAC	Jose Taduran

G.2 INVOICE SUBMISSION

The contractor shall submit Requests for Payments in accordance with the format contained in General Services Acquisition Manual (GSAM) 552.232-25, PROMPT PAYMENT (NOV 2009), to be considered proper for payment. In addition, the following data elements shall be included on each invoice:

Task Order Number: 47QFCA21F0058

Paying Number (FIN): 0000004U

FEDSIM Project Number: 47QFCA21Z1116

Project Title: Operational Planning, Implementation, and Assessment Services (OPIAS)

The contractor shall submit invoices as follows:

The contractor shall utilize FEDSIM's electronic Assisted Services Shared Information System (ASSIST) to submit invoices. The contractor shall manually enter CLIN charges into Central Invoice Services (CIS) in the ASSIST Portal. Summary charges on invoices shall match the charges listed in CIS for all CLINs. The contractor shall submit invoices electronically by logging onto the following link (requires Internet Explorer to access the link):

<https://portal.fas.gsa.gov>

SECTION G – CONTRACT ADMINISTRATION DATA

Log in using your assigned Identification (ID) and password, navigate to the order against which you want to invoice, click the Invoices and Acceptance Reports link in the left navigator, and then click the *Create New Invoice* button. By utilizing this method, no paper copy of the invoice shall be submitted to GSA FEDSIM or the GSA Finance Center. The contractor shall provide invoice backup data, as an attachment to the invoice, in accordance with the contract type, including detail such as labor categories, rates, and quantities of labor hours per labor category. The FEDSIM COR may require the contractor to submit a written “hardcopy” invoice with the client’s certification prior to invoice payment. A paper copy of the invoice is required for a credit.

The contractor is certifying, by submission of an invoice in the CIS, that the invoice is correct and proper for payment.

If there are any issues submitting an invoice, contact the Assisted Acquisition Services Business Systems (AASBS) Help Desk for support at 877-472-4877 (toll free) or by email at AASBS.helpdesk@gsa.gov.

G.3 INVOICE REQUIREMENTS

The contractor shall submit a draft copy of an invoice backup in Excel to the FEDSIM COR for review prior to its submission to ASSIST. The draft invoice shall not be construed as a proper invoice in accordance with FAR 32.9 and GSAM 532.9. The contractor shall provide receipts on an as-requested basis.

Regardless of contract type, the contractor shall report the following data:

- a. OASIS Contract Number (GS00Q14OADU117).
- b. Task Order Award Number (47QFCA21F0058).
- c. Contractor Invoice Number.
- d. Contractor Name.
- e. POC Information.
- f. Current period of performance.
- g. Amount of invoice that was subcontracted.

The amount of invoice that was subcontracted to a small business shall be made available upon request.

G.3.1 COST-PLUS-AWARD-FEE (CPAF) CLINs (for LABOR)

The contractor may invoice monthly on the basis of cost incurred for the CPAF CLINs. The invoice shall include the period of performance covered by the invoice (all current charges shall be within the active period of performance) and the CLIN number and title. All hours and costs shall be reported by individual, rolled up by CLIN element (as shown in Section B), and shall be provided for the current billing month and in total from project inception to date. The contractor shall provide the invoice data in spreadsheet form with the following detailed information. The listing shall include separate columns and totals for the current invoice period and the project to date.

- a. Employee name (current and past employees).
- b. Employee company.

SECTION G – CONTRACT ADMINISTRATION DATA

- c. Standard Occupational Classification (SOC) number.
- d. Employee OASIS labor category.
- e. Current monthly and total cumulative hours worked.
- f. Direct Labor Rate.
- g. Effective hourly rate (e.g., cumulative costs/cumulative hours).
- h. Current Defense Contract Management Agency (DCMA)/Defense Contract Audit Agency (DCAA)-approved billing rate percentages in support of costs billed.
- i. Itemization of cost centers applied to each individual invoiced.
- j. Itemized breakout of indirect costs (e.g., Fringe, Overhead (OH), General and Administrative (G&A) burdened costs for each individual invoiced (rollups are unacceptable)).
- k. Any costs incurred not billed reported by CLIN (e.g., lagging costs).
- l. Labor adjustments from any previous months (e.g., timesheet corrections).
- m. Provide comments for deviations outside of ten percent of cost and deviations resulting from other than changes to current DCMA/DCAA-approved billing rate percentages.

All cost presentations provided by the contractor in Excel shall show indirect charges itemized by individual with corresponding indirect rates with cost center information. The invoice detail shall be organized by CLIN.

The contractor may invoice for fee after accepting the modification which includes the award fee determination and any corresponding deobligation of unearned fee. See the AFDP in **Section J, Attachment D** for additional information on the award fee determination process.

When the Incurred Cost method is used to determine the Award Fee Pool Allocation for an Award Fee period, the incurred cost shall be calculated using approved provisional billing rates as established by the cognizant Government auditor, in accordance with FAR 42.704. Approved provisional billing rates shall not be adjusted for the purpose of accumulating incurred costs and calculating the Award Fee Pool Allocation.

G.3.2 MATERIALS AND EQUIPMENT, MESSAGING AND OTHER RELATED COSTS AND ODCs

The contractor may invoice monthly on the basis of cost incurred for the Materials and Equipment and ODC CLINs. The invoice shall include the period of performance covered by the invoice and the CLIN number and title. In addition, the contractor shall provide the following detailed information for each invoice submitted, as applicable. Spreadsheet submissions are required.

- a. Materials and Equipment and/or ODCs purchased.
- b. Request to Initiate Purchase (RIP) number or identifier.
- c. Date accepted by the Government.
- d. Associated CLIN.
- e. Project-to-date totals by CLIN.
- f. Cost incurred not billed by CLIN.
- g. Remaining balance of the CLIN.

SECTION G – CONTRACT ADMINISTRATION DATA

All cost presentations provided by the contractor shall also include any indirect costs being applied with associated cost center information.

G.3.3 TRAVEL

Contractor costs for travel will be reimbursed at the limits set in the following regulations (see FAR 31.205-46):

- a. Federal Travel Regulation (FTR) - prescribed by the GSA, for travel in the continental U.S.
- b. Joint Travel Regulations (JTR) Volume 2, Department of Defense (DoD) Civilian Personnel, Appendix A - prescribed by the DoD, for travel in Alaska, Hawaii, and outlying areas of the U.S.
- c. Department of State Standardized Regulations (DSSR) (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances for Foreign Areas" - prescribed by the Department of State, for travel in areas not covered in the FTR or JTR.

The contractor may invoice monthly on the basis of cost incurred for cost of travel comparable with the JTR, FTR, or DSSR. The invoice shall include the period of performance covered by the invoice and the CLIN number and title. Separate worksheets, in MS Excel format, shall be submitted for travel.

CLIN Total Travel: This invoice information shall identify all cumulative travel costs billed by CLIN. The current invoice period's travel details shall include separate columns and totals and include the following:

- a. Travel Authorization Request (TAR) number or identifier, approver name, and approval date.
- b. Current invoice period.
- c. Names of persons traveling.
- d. Number of travel days.
- e. Dates of travel.
- f. Number of days per diem charged.
- g. Per diem rate used.
- h. Total per diem charged.
- i. Transportation costs.
- j. Total charges.
- k. Explanation of variances exceeding ten percent of the approved versus actual costs.
- l. Indirect handling rate.

All cost presentations provided by the contractor shall also include OH charges and G&A charges in accordance with the contractor's DCAA cost disclosure statement.

G.4 TASK ORDER (TO) CLOSEOUT

The Government will unilaterally close out the TO no later than six years after the end of the TO period of performance if the contractor does not provide final DCAA rates by that time.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

H.1 NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS)

The NAICS code for this TO is 541890 - Other Services Related to Advertising.

H.2 PRODUCT SERVICE CODES (PSC)

The PSC is R701 – Support – Management: Advertising.

H.3 KEY PERSONNEL

The following are the minimum personnel who shall be designated as “Key.” The Government does not intend to dictate the composition of the ideal team to perform this TO.

- a. Program Manager (PM)
- b. Information Operations (IO) Lead
- c. Information Operations (IO) Lead Planner

The Government desires that Key Personnel be assigned for the duration of the TO.

H.3.1 PROGRAM MANAGER (PM)

The contractor shall identify a Program Manager (PM) by name who shall provide management, direction, administration, quality assurance, and leadership of the execution of this TO. It is required that the PM be an employee of the prime contractor. The PM is required to have an in-person two-hour call back to MacDill AFB, Tampa, FL, and may be required to occasionally travel to CONUS and OCONUS locations in support of the TO.

It is required that the PM has the following qualifications:

- a. Current Top Secret (TS) clearance with Sensitive Compartmented Information (SCI) eligibility.
- b. Recent experience (within past ten years) managing personnel in multiple austere performance locations OCONUS, including locations in the USCENTCOM, USAFRICOM, and USSOCOM AOI.

It is desired that the PM has the following qualifications:

- a. Experience managing projects with similar technical requirements at multiple performance locations both CONUS and OCONUS, including locations in the USCENTCOM, USAFRICOM, or USSOCOM AOI.
- b. Experience managing contracts with performance or delivery in a foreign country requiring compliance with a bilateral agreement, clearance, and host country law.
- c. Current Project Management Institute (PMI) Project Management Professional or Program Management Professional (PgMP) certification.

H.3.2 INFORMATION OPERATIONS (IO) LEAD

The contractor shall identify an IO Lead to manage IO activities for the contractor’s operations primarily in the USCENTCOM, USAFRICOM, and USSOCOM AOR or AOI. The IO Lead is required to have an in-person two-hour call back to MacDill AFB, Tampa, FL, and may be required to occasionally travel to CONUS and OCONUS locations in support of the TO.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

It is required that the IO Lead has the following qualifications:

- a. Current TS clearance with SCI eligibility.
- b. Minimum of two years of experience in the integration of IO and IRC into CCMD planning and operations.
- c. Minimum of two years of experience leading culturally and professionally diverse (CTR, MIL, CIV) teams, conducting executive-level communications, and the design and execution of the IO and IRC elements of Joint campaigns.

It is desired that the IO Lead has the following qualifications:

- a. Minimum of ten years of experience with IO at the service or joint level, working on projects that performed operations in the USCENCOM, USAFRICOM, USSOCOM, INDOPACOM or USEUCOM AOIs. This shall include experience at both the operational and tactical level; it is not required that the operational and tactical-level experience has occurred concurrently.
- b. Successful course completion of the School of Advanced Military Studies (SAMS), the School of Advanced Air and Space Studies (SAAS), or the School of Advanced Warfighting (SAW).
- c. Experience in cross-CCMD coordination.
- d. Minimum of one year of experience with the Joint Planning Process (JPP) and the Adaptive Planning and Execution (APEX) enterprise at the CCMD level.

H.3.3 INFORMATION OPERATIONS (IO) LEAD PLANNER

The contractor shall identify an IO Lead Planner to manage IO planning activities for the contractor's operations in USAFRICOM AOR primarily. The IO Lead Planner is required to have an in-person two-hour call back to the U.S. Army Garrison – Stuttgart and may be required to occasionally travel to CONUS and other OCONUS locations in support of the TO.

It is required that the IO Lead Planner has the following qualifications:

- a. Current TS clearance with SCI eligibility.

It is desired that the IO Lead Planner has the following qualifications:

- a. Minimum of two years of experience working on projects that performed operations in the USCENCOM, USAFRICOM, and USSOCOM AOIs.
- b. Minimum of five years of experience with IO planning at the service or joint level, working with operations in the USCENCOM, USAFRICOM, USSOCOM, or USEUCOM AOIs. This shall include experience at both the operational and tactical level; it is not required that the operational and tactical-level experience has occurred concurrently.

H.3.4 KEY PERSONNEL SUBSTITUTION

The contractor shall not replace any personnel designated as Key Personnel without the written concurrence of the FEDSIM CO. Prior to utilizing other than the Key Personnel specified in its proposal in response to the TOR, the contractor shall notify the FEDSIM CO and FEDSIM COR. This notification shall be no later than ten calendar days in advance of any proposed substitution

SECTION H – SPECIAL CONTRACT REQUIREMENTS

and shall include justification (including resume(s) and labor category of proposed substitution(s)) in sufficient detail to permit evaluation of the impact on TO performance.

Substitute Key Personnel qualifications shall be equal to, or greater than, those of the Key Personnel substituted. If the FEDSIM CO and the FEDSIM COR determine that a proposed substitute Key Personnel is unacceptable, or that the reduction of effort would be so substantial as to impair the successful performance of the work under the TO, the contractor may be subject to default action as prescribed by FAR 52.249-6 Termination.

H.4 NON-KEY PERSONNEL QUALIFICATIONS

H.4.1 IO PLANNERS

The contractor shall provide IO Planners to ensure all IRCs are integrated with CCMD planning efforts. It is required that IO Planners perform duties at the USCENTCOM campus on MacDill AFB, FL, and may be required to occasionally travel to other CONUS and OCONUS locations in support of the TO.

It is desired that the IO Planners shall have the following qualifications:

- a. Minimum two years of experience with integration of IO and IRCs into CCMD planning and operations.
- b. Minimum two years of experience with the JPP and the APEX enterprise at the CCMD level.
- c. Minimum two years of knowledge and experience in the translation of strategic guidance into the specific activities required to achieve strategic and operational-level objectives and military end states.
- d. Minimum two years of experience leading diverse teams to clearly communicate complex concepts to senior leadership, and to design and execute IO and IRC elements of joint campaigns.
- e. Demonstrated mastery of the concepts presented in the Joint Information Operations Planners' Course.

H.5 GOVERNMENT-FURNISHED PROPERTY (GFP) AND GOVERNMENT-FURNISHED INFORMATION (GFI)

H.5.1 GOVERNMENT-FURNISHED PROPERTY (GFP)

The contractor shall institute property control and accountability procedures to safeguard and maintain all GFP, including Contractor-Acquired Property (CAP), in accordance with FAR 52.245-1 and DFARS 252.245-7001 through 252.245-7004.

The contractor shall safeguard all Government equipment, information, and property provided for contractor use. If the contractor receives access and responsibility for the security of a Government facility, the contractor shall secure those facilities at the close of each work period.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

H.5.2 GOVERNMENT-FURNISHED INFORMATION (GFI)

The Government will provide all information necessary for completion of the requirements after TOA. The contractor shall have access to a Government-maintained CLASSIFIED ANNEX provided in **Section J, Attachment V**.

Use of all GFI for other than Government work is strictly prohibited. The contractor shall not release GFI, Government-furnished data, and Government-furnished documents to outside parties without the prior and explicit consent of the FEDSIM CO.

Contractor personnel supporting this TO may require access to SCI, Special Access Program (SAP), Alternate Compensatory Control Measure (ACCM), North Atlantic Treaty Organization (NATO), Foreign Government Information (FGI), and/or intelligence information in the performance of their efforts under this TO. These accesses will be granted on a need-to-know basis, based on the specific requirements, in coordination with the Government.

H.6 SECURITY REQUIREMENTS

H.6.1 INFORMATION ASSURANCE (IA)

The contractor may have access to sensitive (to include privileged and confidential) data, information, and materials of the U.S. Government. These printed and electronic documents are for internal use only and remain the sole property of the U.S. Government. Some of these materials are protected by the Privacy Act of 1974 (AMENDED) and Title 38. Unauthorized disclosure of Privacy Act or Title 38 covered materials is a criminal offense.

H.6.2 SECURITY CLEARANCES

All personnel requiring access to sensitive data and equipment shall have the appropriate security clearance commensurate with their roles.

The contractor shall have access to unclassified and classified data. The contractor shall ensure that all personnel with access to classified information have the necessary security clearances. Contractor personnel visiting any Government facility in conjunction with this contract shall be subject to the standards of conduct applicable to Government employees. Site-specific approval regarding access to sensitive materials and computer facilities and the issue of security badges shall be coordinated with the Program Officer (PO) as required. All necessary facility and employee security clearances shall be at the expense of the contractor.

Neither the contractor nor any of its subcontractors shall publicly disclose any information concerning operations or military activities performed under this contract. Such action(s) would be a violation of the provisions of this contract and may also be a violation of public law and Federal regulations.

Public Key Infrastructure (PKI) Requirements: Where interoperable DoD PKI or CACs are required for the exchange of unclassified information between DoD and its vendors and contractors or for access to Public Key-enabled information systems and websites, the contractor shall obtain all necessary certificates. The Government will support the issuing of CACs.

The contractor and all associated subcontractor employees shall provide all information required for background checks to meet installation access requirements to be accomplished by the installation Provost Marshal Office, Director of Emergency Services, or Security Office. The

SECTION H – SPECIAL CONTRACT REQUIREMENTS

contractor workforce shall comply with all personal identity verification requirements (FAR 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DoD and/or local policy and regulations. If the Force Protection Condition (FPCON) at any individual facility or installation changes, the Government may require changes in contractor security matters or processes.

For contractors requiring CAC: Before CAC issuance, the contractor employee shall have a favorably adjudicated National Agency Check with Law and Credit (NACLC) or its equivalent or higher investigation in accordance with DoD Manual (DoDM) 5200.02, Personnel Security Program. The contractor employee will be issued a CAC only if duties involve one of the following: (1) both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) physical access to multiple DoD facilities or multiple non-DoD Federally controlled facilities on behalf of the DoD on a recurring basis for a period of six months or more. At the discretion of the sponsoring activity, an initial CAC may be issued based on a favorable review of the Federal Bureau of Investigations (FBI) fingerprint check and a successfully scheduled NACLC at the Office of Personnel Management (OPM).

For contractors that do not require CAC, but require access to a DoD facility or installation: The contractor and all associated subcontractor employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB), and applicable installation, facility, and area commander installation/facility access and local security policies and procedures at all OCONUS locations, in accordance with Status of Forces Agreements (SOFAs) and other theater regulations.

The contractor shall provide each employee an ID badge that shall indicate the contract start date or the employees' employment start date. The ID badge shall be made of non-metallic material. The badge shall be easily readable and include the employee's name, contractor's name, functional area of assignment, and color photograph. The FEDSIM CO or his or her authorized representative shall approve the ID badge template before the start date.

Contractor personnel not requiring a personnel security clearance but performing Automated Data Processing (ADP)-sensitive duties, are subject to investigative and assignment requirements in accordance with DoD 5200.2R, DoD Personnel Security Program, and affiliated regulations. The Government will not reimburse the contractor for any costs associated with obtaining security clearances. The contractor shall provide escorts for uncleared personnel.

The Government will be responsible for obtaining security certification for all equipment/systems processing classified information. The contractor shall ensure its operation and maintenance procedures comply with those regulations identified within the DD Form 254, Contract Security Classification Specification, which is a part of this contract.

All security requirements for this task are defined in the attached DD Form 254 (**Section J, Attachment J**).

H.6.3 FACILITY CLEARANCE LEVEL (FCL)

The contractor shall have a Secret-level facility clearance with storage capability within 50 miles of MacDill AFB, FL. The contractor shall require access to Communications Security

SECTION H – SPECIAL CONTRACT REQUIREMENTS

(COMSEC) information, SCI intelligence information, NATO information, foreign government information, and CUI.

H.6.4 COMMUNICATIONS SECURITY (COMSEC) INFORMATION

Classified COMSEC material is not releasable to contractor employees who have not received a final clearance at the appropriate security level. COMSEC access and handling shall be in accordance with DoD 5220.22-M and Department of the Navy (DON) Electronic Key Management System (EKMS)-1. When access is required at Government facilities, contractor personnel shall adhere to COMSEC rules and regulations as mandated by Command policy and procedures.

H.6.5 ALTERNATE COMPENSATORY CONTROL MEASURES (ACCM) INFORMATION

The ACCM Program information is governed by DoDM 5200.01-V3; DoD Information Security Program: Protection of Classified Information, Enclosure 2, Section 18; Chairman of the Joint Chiefs of Staff (CJCS) Manual 3213.02D; Joint Staff Alternative Compensatory Control Measures Program Management Manual; and supporting documentation for each ACCM subsystem, including Security Classification Guides (SCGs), program security plans, and governing directives. Inspections of ACCM information in USSOCOM, Component or Theater Special Operation Command-owned and operated facilities are under the auspices of the respective Command or Component ACCM Coordinator/ACCM Program Control Officer (PCO). If applicable, ACCM material maintained by the contractor within its facility shall be afforded protection commensurate with DoD requirements and strictly controlled based on need-to-know and required briefings. Security personnel conducting inspections of the contractor will be briefed on to the specific program by the appropriate Government ACCM Coordinator/ACCM PCO responsible for the material prior to being granted access (Reference 10i on DD-254).

H.6.6 SECRET INTERNET PROTOCOL NETWORK (SIPRNET)

The contractor shall require access to the SIPRNET. The contractor shall not access, download, or further disseminate any special access data (i.e., intelligence, NATO, COMSEC) outside the execution of the defined contract requirements and without the guidance and written permission of the FEDSIM CO

H.6.7 RECEIVE AND GENERATE CLASSIFIED MATERIAL

The contractor shall have access to classified source data up to and including TS SCI in support of the tasks of this TO. Any extracts or use of such data requires the contractor to apply derivative classifications and markings consistent with the source documents. Use of “Multiple Sources” on the “Derived From” line necessitates compliance with the National Industrial Security Program Operating Manual (NISPOM), paragraph 4-208a. Any classified material generated will be classified according to SCGs provided to the contractor.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

H.6.8 FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE

The contractor shall provide adequate storage at its facility for classified hardware/information to the level of Secret. Any classified material fabricated or modified will be classified according to SCGs provided to the contractor.

H.6.9 ACCESS TO CLASSIFIED INFORMATION

The contractor shall comply with FAR 52.204-2, Security Requirements, for handling or access to classified information. This clause involves access to information classified “Confidential,” “Secret,” or “Top Secret” and requires contractors to comply with (1) the Security Agreement (DD Form 441), including the NISPOM (DoD 5220.22-M); (2) any revisions to DoD 5220.22-M, notice of which has been furnished to the contractor; and (3) applicable regulations or instructions stipulated in the DD Form 254.

H.6.10 CONTROLLED UNCLASSIFIED INFORMATION (CUI)

The contractor shall have access to CUI, which is not classified information, but does require protection from unauthorized disclosure. The contractor shall comply with all requirements to safeguard CUI. Refer to DoDM: 5200.01, Volume 4, “DoD Information Security Program: Controlled Unclassified Information (available at: <http://www.esd.whs.mil/DD/>). The contractor shall likely have CUI access to or knowledge of Personally Identifiable Information (PII) and/or Protected Health Information (PHI). The contractor shall ensure PII and PHI are protected as required by the Privacy Act and Associated laws, rules, and regulations and must complete Privacy Act training before access.

The contractor shall not store or process CUI per DFARS 204.73 – Safeguarding Covered Defense Information and Cyber Incident Reporting without the approval of the FEDSIM CO as stated in TO Section C.5.1.9.

H.6.11 THREAT AWARENESS REPORTING PROGRAM

All contractor employees with security clearances shall receive a Counterintelligence Awareness and Reporting (CIAR) briefing within 30 calendar days of initial assignment or employment and every 12 months thereafter by a Counterintelligence (CI) agent or other qualified trainer as specified in DoDD 5240.06 Enclosure 3, paragraph 2-a and paragraph 3-b.

H.6.12 INTELLIGENCE INFORMATION

The contractor shall require SCI access. No public release of information is authorized. Public disclosure or confirmation of any subject related to the support contract is not authorized without first obtaining written approval from the FEDSIM CO.

Non-SCI is not releasable to contractor employees who have not received a clearance at the appropriate security level.

H.6.13 NOT RELEASABLE TO FOREIGN NATIONALS (NOFORN)

NOFORN is an intelligence dissemination caveat and governed by the Director of National Intelligence (DNI); the National Security Act of 1947, Section 103 (c)(5); Director of Central Intelligence Directives (DCID) 6/6, Section IX.E; DCID 6/7; and National Disclosure Policy (NDP)-1. NOFORN indicates that this classified intelligence information may not be released in

SECTION H – SPECIAL CONTRACT REQUIREMENTS

any form to foreign government, foreign nationals, foreign organizations, or non-U.S. citizens without the permission of the originator and in accordance with the provisions of DCID 6/7 and NDP-1. If the information did not come from an intelligence system or report, it will not be considered as NOFORN. Sections desiring to limit information to U.S. personnel only should include REL TO USA after the classification (i.e., S//REL TO USA). When a document or media contains both NOFORN and REL TO or NOFORN and EYES ONLY portions, NOFORN takes precedence for the markings in the top and bottom of the document or media. When a document or media contains both REL TO and un-caveated portions, NOFORN takes precedence in the classification markings in the top and bottom of the document or media. When all portions in a document or media are marked with REL TO and there is no common country, R 380-14 6-6 NOFORN takes precedence in the classification markings in the top and bottom of the document or media. (See Controlled Access Program Coordination (CAPCO) Implementation Manual.)

H.6.14 CONTRACTOR IDENTIFICATION

Per DFARS 211.106, contractor personnel shall identify themselves as contractor personnel by introducing themselves or being introduced as contractor personnel and by displaying distinguishing badges or other visible identification for meetings with Government personnel. Contractor personnel shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.

H.6.15 EMPLOYMENT POSTING

The contractor shall not make any employment posting pertaining to this procurement without prior FEDSIM CO or FEDSIM COR approval and only in coordination with the TPOC or RPOC.

H.7 EXPORT-CONTROL ITEMS

The contractor may be required to generate, or may need access to, export-controlled items. The contractor shall comply with all applicable laws and regulations regarding export-controlled items, including, the requirement for contractors to register with the Department of State (DoS) in accordance with the International Traffic in Arms Regulations (ITAR). The contractor shall consult with the DoS regarding any questions relating to compliance with the ITAR and shall consult with the Department of Commerce regarding any questions relating to compliance with the Export Administration Regulations (EAR). Refer to DFARS Clause 252.225-7048, Export-Controlled Items, for compliance.

The contractor may be required to release or exchange information with representatives of Five Eyes, NATO, Resolute Support, and foreign nation states in the following AORs:

- a. USAFRICOM
- b. USINDOPACOM
- c. USEUCOM
- d. USCENTCOM

H.8 PERFORMANCE OUTSIDE THE CONTINENTAL UNITED STATES (OCONUS)

Contractor employees performing OCONUS shall comply with DFARS 225.3, Contracts Performed Outside the United States. The contractor may be required to perform during crisis

SECTION H – SPECIAL CONTRACT REQUIREMENTS

situations (including war or a state of emergency), contingencies, or exercises in the identified area of operations, also known as theatre of operations. These requirements apply to all personnel deployed to the AOR, regardless if they are temporary travelers or permanently deployed. Failure by the contractor to perform may be subject to default action as prescribed by FAR 52.249-6 Termination (Cost Reimbursement).

Contractor personnel will be integrated into Government contingency plans and afforded the same rights, privileges, protection, and priority as U.S. Government personnel. The Government may provide security, housing, and messing facilities for contractor personnel should conditions warrant.

H.8.1 PRE-DEPLOYMENT PROCESSING

Deploying contractor personnel shall report to the CONUS Replacement Center (CRC) at Fort Bliss, Texas, for deployment processing to ensure visibility and accountability of contractor personnel and to ensure that all deployment requirements are met. The FEDSIM CO may designate an alternative CRC site (DoD-approved equivalent process). Deploying contractor personnel shall complete all pre-reporting requirements so they can deploy immediately upon completion of CRC processing. Pre-reporting requirements may be accessed at: <https://home.army.mil/bliss/index.php/units-tenants/crc/contractor-deployer>.

H.8.2 THEATER RISK ASSESSMENT AND MITIGATION

If a contractor employee departs an area of operations without contractor permission, the contractor shall ensure continued performance in accordance with the terms and conditions of the contract. If the contractor replaces an employee who departs without permission, the replacement is at contractor expense and must be in place within two workweeks or as directed by the FEDSIM CO.

For badging and access purposes, the contractor shall provide the FEDSIM CO or COR a list of all employees (including qualified subcontractors and/or local vendors being used in the area of operations) with all required identification and documentation information.

The contractor shall brief its employees regarding the potential danger, stress, physical hardships, and field living conditions.

The contractor shall require all of its employees to acknowledge in writing that they understand the danger, stress, physical hardships, and field living conditions that are possible if the employee deploys in support of military operations.

The contractor shall designate a POC for all of its plans and operations and establish an operations center to plan and control the contractor deployment process and resolve operational issues with the deployed force.

H.8.3 VEHICLE AND EQUIPMENT OPERATION

The contractor shall possess the required civilian licenses to operate the equipment necessary to perform contract requirements in the theater of operations. Before operating any military-owned or leased equipment, the contractor employee shall provide proof of license (issued by an appropriate Governmental authority) to the FEDSIM COR or OPIAS TPOC.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

The Government, at its discretion, may train and license contractor employees to operate military-owned or leased equipment. The contractor shall be liable for all damages resulting from the unsafe or negligent operation of military-owned or leased equipment.

H.8.4 STATUS OF FORCES AGREEMENTS (SOFA)

Contractor personnel shall comply with applicable SOFA(s) and applicable CCMD AOR guidance consistent with OCONUS performance location specified in the TDL (**Section J, Attachment K**). SOFA(s) and AOR guidance can be found at DFARS, Procedures, Guidance, and Information (PGI) 225.3 and/or the respective CCMD website (.mil). The contractor shall obtain all necessary legal advice concerning the content, meaning, and application of any applicable SOFAs, and similar agreements. The contractor shall adhere to all relevant provisions of the applicable SOFAs and other similar, related agreements. The contractor shall be responsible for providing the Government with the required documentation to acquire invited contractor or technical expert status, if required by the applicable SOFA.

H.8.5 ANTITERRORISM (AT) AND OPERATIONS SECURITY (OPSEC)

Contractor personnel shall comply with information and guidance pertaining to DoD AT/force protection policy per DFARS 225.372, Antiterrorism/Force Protection. The key AT requirement is for non-local-national contractor personnel to comply with theater clearance requirements and allows the combatant commander to exercise oversight to ensure the contractor's compliance with combatant commander and subordinate task force commander policies and directives.

H.8.6 SYNCHRONIZED PRE-DEPLOYMENT AND OPERATIONAL TRACKER (SPOT)

SPOT is a web-based system used to generate Letters of Authorization (LOAs) which define specific Government services and support that contractor personnel are authorized to receive in a deployment. The contractor personnel must have a SPOT-generated LOA signed by the FEDSIM CO or FEDSIM COR and shall carry it with them at all times while deployed. The contractor shall enter the required information about their contractor personnel prior to deployment and shall continue to use the SPOT web-based system at <https://spot.dmdc.mil> to maintain accurate, up-to-date information throughout the deployment for all contractor personnel. Changes to status of individual contractor personnel relating to their in-theater arrival date and their duty location, to include closing out the deployment with their proper status (e.g., mission complete, killed, wounded) shall be annotated within the SPOT database in accordance with the timelines established in the SPOT Business Rules.

H.9 TRAINING AND PERMITS

As applicable, all contractor personnel shall complete the following required trainings:

- a. Cybersecurity IT Awareness Training: All contractor personnel shall complete the DoD Cybersecurity IT Awareness Training prior to issuance of network access and annually thereafter. All contractor personnel supporting cybersecurity and/or IT functions shall comply with DoD and U.S. Army training requirements in DoDD 8570.01, DoD 8570.01-M, and Army Regulation (AR) 25-2 within six months of appointment to cybersecurity/IT functions.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

- b. IA Awareness Training: All contractor personnel shall complete the DoD IA Awareness Training prior to issuance of network access and annually thereafter. All contractor personnel working IA/IT functions shall comply with DoD and U.S. Army training requirements in DoDD 8570.01, DoD 8570.01-M, and AR 25-2 within six months of appointment to IA/IT functions.
- c. OPSEC Level 1 Training: Per AR 530-1, all contractor personnel shall complete Level I OPSEC Awareness training within 30 calendar days of the individuals' TO start date and annually thereafter. Level I OPSEC training is available at the following website: <http://cdse.edu/catalog/elearning/GS130.html>.
- d. Threat Awareness Reporting Program (TARP): In accordance with AR 381-12, all contractor personnel shall receive annual TARP training conducted by a CI agent or other trainer as specified in 2-4b of the AT/OPSEC Cover Sheet.

H.10 ORGANIZATIONAL CONFLICT OF INTEREST AND NON-DISCLOSURE REQUIREMENTS

H.10.1 ORGANIZATIONAL CONFLICT OF INTEREST (OCI)

If a contractor has performed, is currently performing work, or anticipates performing work that creates or represents an actual or potential OCI, the contractor shall immediately disclose this actual or potential OCI to the FEDSIM CO in accordance with FAR Subpart 9.5. The nature of the OCI may involve the prime contractor, subcontractors of any tier, or teaming partners.

H.10.2 NON-DISCLOSURE REQUIREMENTS

If the contractor acts on behalf of, or provides advice with respect to any phase of an agency procurement, as defined in FAR 3.104-4, then the contractor shall execute and submit a Corporate Non-Disclosure Agreement (NDA) Form (**Section J, Attachment L**) and ensure that all of its personnel (including subcontractors, teaming partners, and consultants) who will be personally and substantially involved in the performance of the TO:

- a. Are instructed in the FAR 3.104 requirements for disclosure, protection, and marking of contractor bid or proposal information, or source selection information.
- b. Are instructed in FAR Part 9 for third-party disclosures when acting in an advisory capacity.

All proposed replacement contractor personnel shall also be instructed in the requirements of FAR 3.104. Any information provided by contractors in the performance of this TO or obtained from the Government is only to be used in the performance of the TO. The contractor shall put in place appropriate procedures for the protection of such information and shall be liable to the Government for any misuse or unauthorized disclosure of such information by its personnel, as defined above.

H.11 SECTION 508 COMPLIANCE REQUIREMENTS

Unless the Government invokes an exemption, all Electronic and Information Technology (EIT) products and services proposed shall fully comply with Section 508 of the Rehabilitation Act of 1973, per the 1998 Amendments, 29 U.S.C. 794d, and the Architectural and Transportation Barriers Compliance Board's Electronic and Information Technology Accessibility Standards at

SECTION H – SPECIAL CONTRACT REQUIREMENTS

36 Code of Federal Regulations (CFR) 1194. The contractor shall identify all EIT products and services provided, identify the technical standards applicable to all products and services provided, and state the degree of compliance with the applicable standards. Additionally, the contractor must clearly indicate where the information pertaining to Section 508 compliance can be found (e.g., Vendor's or other exact web page location). The contractor must ensure that the list is easily accessible by typical users beginning at time of award.

H.12 ADEQUATE COST ACCOUNTING SYSTEM

The adequacy of the contractor's accounting system and its associated internal control system, as well as contractor compliance with the CAS, affect the quality and validity of the contractor data upon which the Government must rely for its management oversight of the contractor and Contract performance. The contractor's cost accounting system shall be adequate during the entire period of performance and shall permit timely development of all necessary cost data in the form required by the TO.

H.13 APPROVED PURCHASING SYSTEM

The objective of a contractor purchasing system assessment is to confirm it is a Government-approved purchasing system and evaluate the efficiency and effectiveness with which the contractor spends Government funds and complies with Government policy with subcontracting. A Government-audited and approved purchasing system (e.g., approved by DCAA or DCMA) is mandatory.

When reviews are conducted of the purchasing system during the performance of the TO, the contractor shall provide the results of the review to the FEDSIM CO within ten workdays from the date the results are known to the contractor.

H.14 TRAVEL

H.14.1 TRAVEL REGULATIONS

Contractor costs for travel will be reimbursed at the limits set in the following regulations (see FAR 31.205-46):

- a. Federal Travel Regulation (FTR) - prescribed by the General Services Administration (GSA), for travel in the continental U.S.
- b. Joint Travel Regulations (JTR), Volume 2, DoD Civilian Personnel, Appendix A - prescribed by the DoD, for travel in Alaska, Hawaii, and outlying areas of the U.S.
- c. DSSR (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances for Foreign Areas" - prescribed by the DoS, for travel in areas not covered in the FTR or JTR.

As all contractor personnel are DoD-sponsored contractor personnel, the contractor shall ensure that all official and leisure travel complies with the requirements stipulated in the DoD Foreign Clearance Guide (FCG), host-country-specific requirements, and other applicable regulations. See the FCG at the following website for applicable information:
<https://www.fcg.pentagon.mil/fcg.cfm>.

The contractor shall stay abreast on all overseas security requirement changes and implement these changes as they occur.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

H.14.2 TRAVEL AUTHORIZATION REQUESTS (TAR)

Before undertaking long-distance travel to any Government site or any other site in performance of this TO, the contractor shall have this long-distance travel approved by, and coordinated with, the FEDSIM COR. Notification shall include the number of persons in the party, traveler name, destination, duration of stay, purpose, and estimated cost. Prior to any long-distance travel, the contractor shall prepare a TAR (**Section J, Attachment M**) for Government review and approval. Long-distance travel will be reimbursed for cost of travel comparable with the appropriate travel regulation.

Requests for long-distance travel approval shall:

- a. Include a description of the travel proposed including a statement as to purpose.
- b. Be summarized by traveler.
- c. Identify the TO number.
- d. Identify the CLIN associated with the travel.
- e. Be submitted in advance of the travel with sufficient time to permit review and approval.

The contractor shall use only the minimum number of travelers and rental cars needed to accomplish the task(s). Long-distance travel shall be scheduled during normal duty hours whenever possible.

H.14.3 REST AND RECUPERATION (R&R) AND EMERGENCY LEAVE

The Government may reimburse contractor R&R leave travel costs (i.e., airline fare) for personnel deployed in an area designated for hostile or imminent danger pay subject to the limitations contained in DoD Instruction 1327.06 - Leave and Liberty.

Emergency leave travel for deployed personnel is not chargeable to this TO but may be taken in lieu of R&R travel. If the contractor has questions on what constitutes emergency leave, the contractor shall refer to DoD Instruction 1327.06 - Leave and Liberty.

H.14.4 RELOCATION COSTS

Relocation costs are costs incident to the permanent change of assigned work location (for a period of 12 months or more) of an existing employee or upon recruitment of a new employee. The Government may reimburse the contractor for costs associated with OCONUS relocations (to/from/within) subject to the limitations of FAR 31.205-35. The contractor shall refund or credit the relocation costs to the Government in the event employee resigns or is terminated within 12 months for reasons within the employee's control.

H.14.5 REFUNDS FOR TRAVEL AND TRAINING COSTS

Costs incurred by contractor personnel and paid by the Government for contractor travel, relocation, and training shall be refunded to the Government in the event the employee resigns from the TO or is terminated for reasons within his or her control within six months from the commencement of deployment or relocation or after the completion of training.

The contractor shall refund to the Government all costs incurred by the Government for travel or training in the event contractor personnel do not successfully complete said training.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

The contractor shall refund the Government all costs incurred by the Government in the event contractor personnel were determined to be non-deployable due to failure in meeting the pre-reporting requirements in Section **H.8.1**, Pre-Deployment Processing.

H.14.6 PASSPORTS, VISAS, AND CUSTOMS

The contractor shall obtain all passports, visas, or other documents necessary to enter and/or exit any area(s) identified by the OPIAS TPOC and FEDSIM COR for contractor employees. The Government will reimburse the contractor for visa costs; however, the Government will not reimburse the contractor for any costs associated with obtaining passports.

All contractor employees shall be subject to the customs processing procedures, laws, agreements, and duties of the country to which they are deploying and the procedures, laws, and duties of the U.S. upon re-entry.

The contractor shall register all personnel with the appropriate U.S. Embassy or Consulate where possible.

H.15 MATERIALS AND EQUIPMENT, MESSAGING AND OTHER RELATED COSTS, AND ODCs

The Government may require the contractor to purchase materials and equipment and ODCs, including hardware, software, and related supplies critical and related to the services being acquired under the TO. If the contractor initiates a purchase within the scope of this TO, the contractor shall submit to the FEDSIM COR an RIP (**Section J, Attachment N**). The RIP shall:

- a. Include the purpose of the purchase.
- b. Specify the items being purchased.
- c. Show the estimated cost of the purchase.
- d. Include a cost comparison.
- e. Show the rationale behind the purchase.

The contractor shall not make any purchases without an approved RIP from the FEDSIM COR without complying with the requirements of **Section H.16**

H.15.1 ALLOWANCES

All costs associated with this section shall be billed at cost (**no fee**) under the ODC CLIN X006.

H.15.1.1 LIVING QUARTERS AND/OR COST OF LIVING

Contractor personnel assigned to foreign areas may receive living quarters and/or cost of living subject to the limitations contained in DSSR. These allowances are to help defray the annual cost of suitable and adequate living quarters and to offset the higher overseas prices of non-housing goods and services.

H.15.1.2 HARDSHIP AND DANGER PAY

Post (Hardship) Differential and Danger (Hazard) pay are allowances that provide additional compensation above basic compensation in a foreign area as determined by the DoS where civil insurrection, civil war, terrorism, or wartime conditions threaten physical harm or imminent danger to the health or well-being of the employee. The Government may reimburse contractor

SECTION H – SPECIAL CONTRACT REQUIREMENTS

for payments made to its employees for danger pay, subject to the limitations contained in the DSSR.

H.15.1.3 TEAM HOUSE SUPPORT

The contractor shall acknowledge it is prepared to house and sustain (including feeding) its personnel in deployment locations and to accept/establish a team house facility off of the U.S. compound, if required by the Government. The FEDSIM COR will provide the contractor with written notification if the contractor must billet its personnel outside of the U.S. compound.

Security and other services for the team house facility (including transportation to and from assigned duty location, if the duty location is on a U.S. or Coalition Force compound) may be provided by using third-country national and Local National (LN) staff, subcontracted for by the contractor awarded this TO. Security service providers must be on the approved vendor listing of both U.S. Forces and the Host Nation Government. Team house support staff, including security staff, will not be sponsored (issued a CAC and/or a Letters of Authorization (LOA)) by the Government under this TO. Construction is prohibited.

H.15.1.4 DEFENSE BASE ACT (DBA) INSURANCE

Pursuant to 42 U.S.C. 1651 in FAR 28.305, DBA insurance coverage provides workers' compensation benefits (medical, disability, death) in the event of a work-related injury or illness OCONUS.

The Government requires that all contractor personnel who work internationally be protected by the DBA coverage, regardless of their assignment and/or location, unless a waiver has been obtained by the U.S. Department of Labor (DoL).

DBA insurance may be charged either as a direct cost (CLIN X006) or indirect cost, consistent with the contractor's Cost Accounting Standards (CAS) Disclosure Statement (D/S) and DCAA-approved accounting system and shall be furnished to the FEDSIM CO within 30 days of TOA. If required and approved by the FEDSIM CO, additional DBA riders may be charged to the Government.

H.16 COMMERCIAL SUPPLIER AGREEMENTS

H.16.1 The Government understands that commercial software tools that may be purchased in furtherance of this TO and as contemplated in the Materials and Equipment and ODCs CLINs in Section **B.4** may be subject to commercial agreements which may take a variety of forms, including without limitation licensing agreements, terms of service, maintenance agreements, and the like, whether existing in hard copy or in an electronic or online format such as "clickwrap" or "browsewrap" (collectively, "Supplier Agreements"). The contractor shall provide all applicable Supplier Agreements to the FEDSIM CO prior to purchase and shall cooperate with the Government in negotiating suitable terms to comply with this Section which shall be "specific rights" pursuant to DFARS 227.7202-3.

H.16.2 Commercial computer software or commercial computer software documentation shall be acquired under the licenses customarily provided to the public unless such licenses are inconsistent with Federal procurement law or do not otherwise satisfy the objectives of this TO. Notwithstanding any contrary provisions contained in the contractor's standard commercial license or lease agreement, the contractor agrees that the Government will have the rights that are

SECTION H – SPECIAL CONTRACT REQUIREMENTS

set forth in paragraph (b) of FAR clause 52.227-19, Commercial Computer Software License to use, duplicate, or disclose any commercial computer software delivered under this TO.

H.17 INTELLECTUAL PROPERTY RIGHTS

The existence of any patent, patent application, or other intellectual property right that encumbers any deliverable must be disclosed in writing on the cover letter that accompanies the delivery. If no such disclosures are provided, the data rights provisions in DFARS 252.227-7013 and 252.227-7014 apply.

H.18 AWARD FEE

See the Award Fee Determination Plan (AFDP) in **Section J, Attachment D**.

H.19 PRESS/NEWS RELEASE

The contractor shall not make any press/news release pertaining to this procurement without prior Government approval and only in coordination with the FEDSIM CO.

H.20 EXTENDED WORKWEEK

The contractor shall comply with the provisions in FAR 22.10 and 52.222-2. The contractor shall perform the requirements of the TO, so far as practicable, without using extended work period/overtime, particularly as a regular employment practice, except when lower overall costs to the Government will result or when it is necessary to meet urgent program needs.

The contractor shall submit a request for a workweek longer than 40 hours to the FEDSIM COR and OPIAS TPOC for approval by the FEDSIM CO. The hours worked in excess of 40 in the workweek are not compensated at a premium rate of pay. The request shall provide an explanation for the anticipated extended work period/overtime in accordance with FAR 52.222-2(b) provisions. The request applies only to the individual(s) named in the request and is not transferable to others. The request shall be submitted at least three workdays prior to the extended work period/pay period occurrence.

Overtime requests in support of emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature; or to perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise, including other tasks deemed mission essential by the FEDSIM COR, TPOC, or RPOC, will be retroactively reviewed for approval by the FEDSIM CO.

H.21 TECHNICAL DIRECTION LETTERS (TDLs)

The TDL (**Section J, Attachment K**) is a form of communication between the Government and the contractor to answer technical questions, provide technical clarification, and/or give technical direction regarding the content of the TO. The FEDSIM COR and OPIAS TPOC with approval from the FEDSIM CO may provide technical direction to the contractor within the scope of the TO.

Each TDL will be in writing and shall include the following information:

SECTION H – SPECIAL CONTRACT REQUIREMENTS

- a. TDL name and number.
- b. Date.
- c. Relevant section(s) of the TO requiring clarification(s).
- d. Signatures of FEDSIM COR, OPIAS TPOC, contractor, and FEDSIM CO.

When, in the opinion of the contractor, a technical direction calls for effort outside the scope of the TO, the contractor shall notify the FEDSIM COR and FEDSIM CO thereof in writing within two workdays of having received the technical direction in question. The contractor shall undertake no performance to comply with the technical direction until the matter has been resolved by the FEDSIM CO through formal contract modification or other appropriate action.

Any effort undertaken by the contractor pursuant to oral or written technical directions issued other than in accordance with the provisions herein shall be at the contractor's risk of not recovering related costs incurred and corresponding proportionate amount of award fee and fixed fee, if any.

SECTION I – CONTRACT CLAUSES

I.1 TASK ORDER CLAUSES

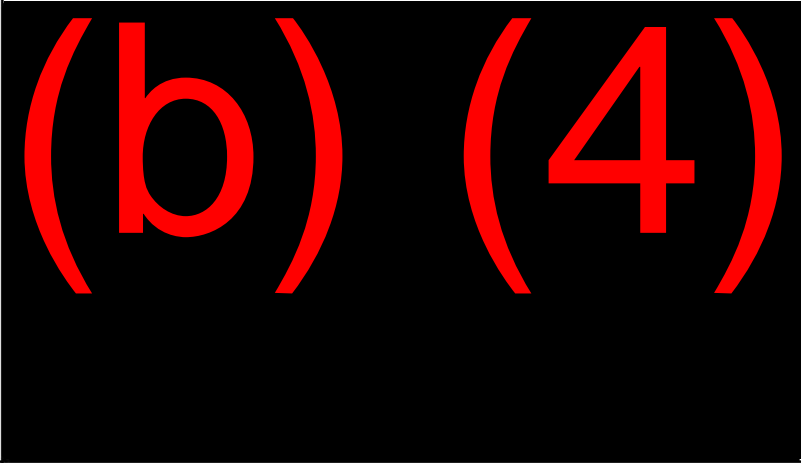
All applicable and required clauses set forth in FAR 52.301 automatically flow down to all OASIS TOs, based on their specific contract type (e.g., cost, fixed-price), statement of work, competition requirements, commercial or not commercial, and dollar value.

This TO incorporates one or more clauses by reference with the same force and effect as if they were given in full text. The full text of a clause may be accessed electronically at the FAR website: <https://www.acquisition.gov>

FAR Part 12 commercial clauses do apply to this TO.

FAR	TITLE	DATE
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements	JAN 2017
52.204-14	Service Contract Reporting	OCT 2016
52.204-19	Incorporation by Reference of Representations and Certifications	DEC 2014
52.204-23	Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities	JUL 2018
52.204-25	Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment	AUG 2020
52.215-23	Limitations on Pass-Through Charges	JUN 2020
52.216-7	Allowable Cost and Payment Fill-in: See Section G	AUG 2018
52.216-8	Fixed Fee	JUN 2011
52.222-2	Payment for Overtime Premiums Fill-in: (a) Zero	JUL 1990
52.223-15	Energy Efficiency in Energy-Consuming Products	MAY 2020
52.223-16	Acquisition of EPEAT-Registered Personal Computer Products	OCT 2015
52.227-19	Commercial Computer Software License Fill-in: (c) 47QFCA21F0058	DEC 2007
52.228-3	Workers' Compensation Insurance (Defense Base Act)	JUL 2014
52.228-7	Insurance – Liability to Third Persons	MAR 1996

SECTION I – CONTRACT CLAUSES

FAR	TITLE	DATE
52.228-8	Liability and Insurance – Leased Motor Vehicles	MAY 1999
52.229-3	Federal, State, and Local Taxes	FEB 2013
52.232-18	Availability of Funds	APR 1984
52.232-22	Limitation of Funds	APR 1984
52.232-25	Prompt Payment	JAN 2017
52.232-40	Providing Accelerated Payments to Small Business Subcontractors.	DEC 2013
52.233-3	Protest After Award--Alt I	JUN 1985
52.239-1	Privacy or Security Safeguards	AUG 1996
52.242-1	Notice of Intent to Disallow Costs	APR 1984
52.242-4	Certification of Final Indirect Costs	JAN 1997
52.242-15	Stop-Work Order- Alternate I	APR 1984
52.243-2	Changes – Cost Reimbursement- Alternate II	AUG 1984
52.243-7	Notification of Changes Fill-in: (b) and (d) 15	JAN 2017
52.244-2	Subcontracts 	JUN 2020
52.246-2	Inspection of Supplies -- Fixed-Price	AUG 1996
52.246-3	Inspection of Supplies -- Cost-Reimbursement	MAY 2001
52.246-5	Inspection of Services - Cost-Reimbursement	APR 1984

SECTION I – CONTRACT CLAUSES

FAR	TITLE	DATE
52.247-14	Contractor Responsibility for Receipt of Shipment	APR 1984
52.247-63	Preference for U.S.-Flag Air Carriers	JUN 2003
52.247-67	Submission of Transportation Documents for Audit Fill-in: COR, see Section G	FEB 2006
52.249-6	Termination (Cost-Reimbursement)	MAY 2004
52.249-14	Excusable Delays	APR 1984
52.251-2	Interagency Fleet Management System Vehicles and Related Services	JAN 1991

I.2.1 FAR CLAUSES INCORPORATED BY FULL TEXT

FAR 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed six months. The Contracting Officer may exercise the option by written notice to the Contractor within **60 days** of the end of the period of performance.

(End of clause)

FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

1. The Government may extend the term of this contract by written notice to the Contractor within **90 days**; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least **120 days** before the contract expires. The preliminary notice does not commit the Government to an extension.
2. If the Government exercises this option, the extended contract shall be considered to include this option clause.
3. The total duration of this contract, including the exercise of any options under this clause, shall not exceed **66 months**.

(End of clause)

FAR 52.229-8 TAXES--FOREIGN COST-REIMBURSEMENT CONTRACTS (MAR) (1990)

a. Any tax or duty from which the United States Government is exempt by agreement with the Government of any nation within the AOR of United States Geographic Combatant Commands or from which the contractor or any subcontractor under this contractor is exempt under the laws of any nation within the AOR shall not constitute an allowable cost under this contract.

SECTION I – CONTRACT CLAUSES

(b) If the Contractor or subcontractor under this contract obtains a foreign tax credit that reduces its Federal income tax liability under the United States Internal Revenue Code (Title 26, U.S. Code) because of the payment of any tax or duty that was reimbursed under this contract, the amount of the reduction shall be paid or credited at the time of such offset to the Government of the United States as the Contracting Officer directs.

(End of clause)

I.3 GENERAL SERVICES ACQUISITION MANUAL (GSAM), CLAUSES INCORPORATED BY REFERENCE

The full text of a clause may be accessed electronically at the following website:

<https://www.acquisition.gov>

GSAM	TITLE	DATE
552.215-70	Examination of Records by GSA	JUN 2016
552.232-39	Unenforceability of Unauthorized Obligations (FAR Deviation)	FEB 2018
552.232-78	Commercial Supplier Agreements Unenforceable Clauses	FEB 2018

I.4 DEFENSE FEDERAL ACQUISITION REGULATION SUPPLEMENT (DFARS) CLAUSES INCORPORATED BY REFERENCE

The full text of a clause may be accessed electronically at the following website:

<https://www.acquisition.gov>

DFARS	TITLE	DATE
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7001	Prohibition On Persons Convicted Of Fraud Or Other Defense- Contract-Related Felonies	DEC 2008
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7003	Agency Office of the Inspector General	AUG 2019
252.203-7004	Display of Hotline Posters	AUG 2019
252.204-7000	Disclosure of Information	OCT 2016
252.204-7003	Control of Government Personnel Work Product	APR 1992

SECTION I – CONTRACT CLAUSES

DFARS	TITLE	DATE
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	DEC 2019
252.204-7020	NIST SP 800-171 DoD Assessment Requirements	NOV 2020
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting with Firms that are Owned or Controlled by the Government of a Country that is a State Sponsor of Terrorism	MAY 2019
252.211-7003	Item Unique Identification and Valuation: Fill in: (1)(i) and (ii): CLIN X004	MAR 2016
252.222-7002	Compliance with Local Labor Laws (Overseas)	JUN 1997
252.223-7004	Drug-Free Work Force	SEP 1988
252.223-7006	Prohibition on Storage, Treatment, and Disposal of Toxic or Hazardous Materials--Basic	SEP 2014
252.225-7001	Buy American Act and Balance of Payments Program	DEC 2017
252.225-7002	Qualifying Country Sources as Subcontractors	DEC 2017
252.225-7007	Prohibition on Acquisition of Certain Items from Communist Chinese Military Companies	DEC 2018
252.225-7009	Restriction on Acquisition of Certain Articles Containing Specialty Metals	DEC 2019
252.225-7012	Preference for Certain Domestic Commodities	DEC 2017
252.225-7013	Duty-Free Entry	APR 2020
252.225-7021	Trade Agreements — Basic	SEP 2019
252.225-7040	Contractor Personnel Supporting U.S. Armed Forces Deployed Outside the United States	OCT 2015
252.225-7043	Antiterrorism/Force Protection for Defense Contractors Outside the United States Fill in: (d) The appropriate Antiterrorism/Force Protection Office at the Command Headquarters. Also see https://atep.dtic.mil	JUN 2015

SECTION I – CONTRACT CLAUSES

DFARS	TITLE	DATE
252.225-7048	Export-Controlled Items	JUN 2013
252.225-7975	Additional Access to Contractor and Subcontractor Records (DEVIATION 2020-O0022)	AUG 2020
252.225-7980	Contractor Personnel Performing in the United States Africa Command Area of Responsibility (DEVIATION 2016-O0008)	JUN 2016
252.225-7993	Prohibition on Providing Funds to the Enemy (DEVIATION 2020-O0022)	AUG 2020
252.225-7994	Additional Access to Contractor and Subcontractor Records in the United States Central Command Theater of Operations (DEVIATION 2015-O0013)	MAR 2015
252.225-7995	Contractor Personnel Performing in the United States Central Command Area of Responsibility (DEVIATION 2015-O0009)	JAN 2015
252.227-7000	Non-estoppel	OCT 1966
252.227-7013	Rights in Technical Data - Noncommercial Items Fill in: No assertions	FEB 2014
252.227-7014	Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation Fill in: (3): No assertions	FEB 2014
252.227-7015	Technical Data-Commercial Items	FEB 2014
252.227-7016	Rights in Bid or Proposal Information	JAN 2011
252.227-7018	Rights in Noncommercial Technical Data and Computer Software--Small Business Innovation Research (SBIR) Program Fill in: (e)(3): No assertions	FEB 2014
252.227-7019	Validation of Asserted Restrictions - Computer Software	SEP 2016
252.227-7025	Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends	MAY 2013

SECTION I – CONTRACT CLAUSES

DFARS	TITLE	DATE
252.227-7026	Deferred Delivery of Technical Data or Computer Software	APR 1988
252.227-7027	Deferred Ordering of Technical Data or Computer Software	APR 1988
252.227-7030	Technical Data--Withholding of Payment	MAR 2000
252.227-7037	Validation of Restrictive Markings on Technical Data	SEP 2016
252.228-7003	Capture and Detention	DEC 1991
252.232-7010	Levies on Contract Payments	DEC 2006
252.239-7001	Information Assurance Contractor Training and Certification	JAN 2008
252.239-7010	Cloud Computing Services	OCT 2016
252.239-7018	Supply Chain Risk	FEB 2019
252.242-7006	Accounting System Administration	FEB 2012
252.244-7001	Contractor Purchasing System Administration	MAY 2014
252.245-7001	Tagging, Labeling, and Marking of Government-Furnished Property	APR 2012
252.245-7002	Reporting Loss of Government Property	DEC 2017
252.245-7003	Contractor Property Management System Administration	APR 2012
252.245-7004	Reporting, Reutilization, and Disposal	DEC 2017
252.246-7001	Warranty of Data	MAR 2014
252.246-7007	Contractor Counterfeit Electronic Part Detection and Avoidance System	AUG 2016
252.246-7008	Sources of Electronic Parts	MAY 2018
252.251-7000	Ordering From Government Supply Sources	AUG 2012
252.251-7001	Use of Interagency Fleet Management System (IFMS) Vehicles and Related Services	DEC 1991

SECTION I – CONTRACT CLAUSES

I.4.1 DFARS CLAUSES INCORPORATED BY FULL TEXT

DFARS 252.223-7999 ENSURING ADEQUATE COVID-19 SAFETY PROTOCOLS FOR FEDERAL CONTRACTORS (DEVIATION 2021-O00009)

(a) Definition. As used in this clause – United States or its outlying areas means—

- (1) The fifty States;
- (2) The District of Columbia;
- (3) The commonwealths of Puerto Rico and the Northern Mariana Islands;
- (4) The territories of American Samoa, Guam, and the United States Virgin Islands; and
- (5) The minor outlying islands of Baker Island, Howland Island, Jarvis Island, Johnston Atoll, Kingman Reef, Midway Islands, Navassa Island, Palmyra Atoll, and Wake Atoll.

(b) Authority. This clause implements Executive Order 14042, Ensuring Adequate COVID Safety Protocols for Federal Contractors, dated September 9, 2021 (published in the Federal Register on September 14, 2021, 86 FR 50985).

(c) Compliance. The Contractor shall comply with all guidance, including guidance conveyed through Frequently Asked Questions, as amended during the performance of this contract, for contractor or subcontractor workplace locations published by the Safer Federal Workforce Task Force (Task Force Guidance) at <https://www.saferfederalworkforce.gov/contractors/>.

(d) Subcontracts. The Contractor shall include the substance of this clause, including this paragraph (d), in subcontracts at any tier that exceed the simplified acquisition threshold, as defined in Federal Acquisition Regulation 2.101 on the date of subcontract award, and are for services, including construction, performed in whole or in part within the United States or its outlying areas.

(End of clause)

SECTION J – LIST OF ATTACHMENTS

J.1 LIST OF ATTACHMENTS

The following attachments are attached, either in full text or electronically at the end of the TO.

ATTACHMENT	TITLE
A	COR Designation Letter(s)
B	TPOC Appointment Letter(s)
C	Incremental Funding Chart
D	Award Fee Determination Plan (AFDP)
E	Problem Notification Report (PNR)
F	Monthly Status Report (MSR)
G	Trip Report
H	Deliverable Acceptance-Rejection Report
I	<i>Reserved</i>
J	Department of Defense (DD) 254
L	Corporate Non-Disclosure Agreement (NDA)
K	Technical Direction Letter
M	Travel Authorization Request (TAR)
N	Request to Initiate Purchase (RIP)
V	Classified Annex (To be provided separately)